

STUDY ABROAD LITHUANIA – HANDBOOK
2011-06-06

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STUDY ABROAD LITHUANIA TEAM

The Study Abroad Lithuania (often referred to as SALT) team is here to serve you. We want to help you adjust quickly and smoothly to living in Lithuania and attending LCC International University (LCC). Currently there are 9 of us working in the department:

- Natalija Z. Nausede – *Director*
- Emilijus Gričius – *Experience Coordinator*
- Allison Davis – *Senior Recruiter*
- Regional Recruiters – part time US staff
- Ruta Benetytė– *Administrative Assistant*
- Aurelija Kauneckaitė – *Promotions Assistant*
Vaiva Čekatauskaitė, Denis Ivanov, Paulius Volikas, Oksana Lopatyuk – *Study Abroad Interns* (LCC students who volunteer in the department)

ACADEMIC INFORMATION

GENERAL ACADEMIC INFORMATION

LCC International University (LCC) is very similar to your academic institution. It is a Christian Liberal Arts University. LCC builds upon a long tradition of rigorous academic study, caring human relationships, and Christian worldview. LCC faculty are two-thirds North American and one third Lithuanian. LCC students come from over 20 different countries and English is their second or often even their third language. Classes at LCC are taught in English.

ATTENDANCE

Attendance is required for all LCC classes. Circumstances that result in absences of 3 or more hours in any course are subject to a penalty as outlined on the course syllabus. Absence is no reason for late submission of assignments or an expectation of make-up tests. Faculty members exercise their own discretion with regards to penalties in such cases.

Penalties may range from refusal to accept late materials to a late grade penalty. Faculty will be expected to follow the policy printed on their course syllabus. There are no excused absences from scheduled examinations. Students must plan to attend all examinations at the scheduled time and place. Faculty members are not required to prepare special examinations for those who miss the examination for any reason. Should individual faculty nevertheless agree to arrange for an alternate examination schedule, a reduction of up to one letter grade will normally be assigned to the examination by the instructor.

ACADEMIC POLICIES AND PROCEDURES

A full detailing of policies and procedures is in the Catalog pages in the Academic section of the LCC website.

PRACTICUMS

BUS 480 business practicum

If you are a business (or business related) major, you are able to take a business practicum course, which will provide you an opportunity to undertake a rigorous academic endeavor in a real life business context in Lithuania. You will form an international team that will address a specific business or organizational issue proposed by the management of a specific organization.

Your assignments will include some functional aspects of international business, utilizing a foreign language in business communications.

PSY/SOC 475 practicum

PSY/SOC 475 practicum is one of the courses available to psychology, sociology (or other relevant major) students. The field practicum is designed to enable the student to develop insights into the human services delivery models in a Lithuanian setting; develop an understanding of the professional roles assumed as one works within a particular agency; analyze the organizational structure as part of a large picture within a particular culture, etc.

ENG 365/366 TEIL practicum I and II

If you are interested in teaching English as a foreign language and have met the appropriate prerequisites, you can complete this practicum in local Klaipėda schools. Pre-service teachers serve as observers, teacher-assistants and teachers of English. Students are challenged to link theoretical knowledge with current practices and possibilities.

ON-CAMPUS OPPORTUNITIES

You will have an opportunity to get involved in the activities sponsored by Student Life. Student Life will present these opportunities during orientation. Getting involved in campus life is a great way for you to meet a variety of LCC students and work on international teams. There is more information on the Student Life pages of the LCC website. Currently the following options are available to you:

- Worship Band – By being a part of one of the worship teams, you can contribute your musical gifts to the LCC community.
- Worship/Prayer time – This is an informal time to gather & worship with other believers in the dorm. You can help lead acoustic worship, be involved through sharing your testimony, help to set up, etc.
- ALPHA & BETA programs – These are weekly discussion programs for people who want to learn more about the basics of Christianity. You can join the group to learn more yourself, help lead small discussion groups or worship time, or prepare the meal served to all participants.
- Bible Studies – Each semester LCC offers a variety of opportunities for those who want to be involved in more depth studies.
- Christmas Program – Each Christmas LCC puts on a spectacular program to tell the story of Christ's birth to both the LCC & greater Klaipėda community. You can be involved in the choir or bell choir, participate in dance or drama, coordinate details, or advertise & help get people to attend!
- Student Health Program – The role of the LCC Student Health Program is to educate the LCC community on social, psychological and other health-related issues.
- On Campus activities- get involved on campus by participating in on-campus events or by starting a club or a group. In previous semesters study abroad students have held swing dancing events, aerobics, or other activities on campus. Be creative and share your talents!
- Intramurals (Recreation Activities) – If you are into sports, here's a great opportunity to get involved! Areas of activity - basketball, football (soccer), volleyball, table tennis, street hockey, chess, dancing, and aerobics. Do you have experience refereeing? The Rec Activities group is always looking for referees!
- Newspaper staff – If you have school newspaper experience, we need you! "Student Times" comes out a few times per semester & we always need people with experience to help create a fun & informative newspaper for our student body.

- Yearbook staff – LCC has a history of producing some amazingly creative yearbooks. If you are interested & have experience in graphic design & layout, you'll want to get involved with our highly creative yearbook staff.
- Gym and fitness room – LCC has a gym where the intramurals and other events are held. The fitness room has cardiovascular machines, dumbbells and other weight lifting equipment.
- Academic Resource Center (ARC) – Put your English language skills to use as a peer tutor, helping your classmates with their academic writings.

OFF-CAMPUS OPPORTUNITIES

BABY HOUSE

The Baby House is a state-run orphanage for babies under 3 years old. There are 70-90 babies at any given time. Since the baby house is understaffed your desire to take one or two babies outside for a walk, hold them, feed them, would be greatly appreciated and amazingly rewarding.

SOS KIDS (SOS VAIKAI)

SOS kids is a private orphanage housing approximately 15 kids from the ages of 3 to 15. While working there you will have an opportunity to teach English and engage in special daily and weekend activities like playing basketball, chess or any other games with children. You can organize special events for children from dysfunctional families who come to the orphanage on weekends for a meal and sauna.

SALVATION ARMY

The Salvation Army gives you an opportunity to serve the poor and disadvantaged people. You will assist with packing food during the week and take the packages to the city dump where approximately 50 people live in cardboard boxes. There you will be able to support them not only by giving food, but also by sharing smiles. There, your smallest contribution can make a difference to someone.

RAINBOW SCHOOL

Rainbow school offers after school program (sports, crafts, dance, games, etc.) with children grade 0-4. English speakers, creative in their communication are welcome!

WORK CENTRE FOR DISABLED YOUTH

Provide free time activities for youth in the centre. As an English speaker you can work in a pair with a Lithuanian speaker. Experience with mentally and physically disabled an asset, but not necessary.

MISSIONARY SISTERS OF CHARITY

The Missionary Sisters of Charity (Mother Teresa's sisters) run a house in Kretinga for recovering alcoholics and homeless individuals. You can volunteer to help the sisters with practical duties of day-to-day operations in the house.

PACKING SUGGESTIONS

HOW MUCH LUGGAGE WILL I BE ALLOWED ON MY FLIGHT?

Most airlines allow 1 – 50lb/23kg pieces of checked luggage, plus a carry-on bag on transatlantic flights (additional checked bags are usually allowed for an additional fee). **Check with your specific airline to confirm weight and size restrictions.**

NOTE: If you are traveling before or after your semester in Lithuania be sure you check with your airlines about the weight limit allowed, especially if you have a significant number of days between your Europe-Europe and Europe-North America flights or vice versa.

For Example: You buy a roundtrip ticket from New York City to Paris 10 days before you need to arrive in Lithuania. You fly to Europe with 2 – 50 lb suitcases. You travel around France and Spain for 10 days. At the end of those 10 days you have a ticket from Paris to Vilnius. When you check in for your flight in Paris you will be subject to inter-Europe luggage restrictions (1 piece – 44lb/20kg). You will need to pay for you second piece of luggage, and potentially for the extra weight in the first piece. These fees can be significant. We recommend initial packing of 1 piece of luggage at 44 lbs. Otherwise, be prepared to pay additional fees. You will need to call your airline (the carrier of your European leg) for the specific amount.

If you want to leave larger pieces of luggage in storage / lockers while you travel, most airports and train stations in Europe have “left luggage” that you can use for a fee. You can confirm this directly with the airport or train station.

HOW MUCH WILL I BE CHARGED FOR EXTRA LUGGAGE?

Extra luggage charges vary between airlines. It is best to call your airline to confirm the details so that you will not be surprised when you check in at the airport. Costs per bag usually range between \$60-170 USD.

ARE THERE OTHER WAYS TO SEND MY PERSONAL ITEMS?

Most airlines offer a cargo service, which usually costs slightly less than the extra baggage fee. Call the airline to determine the actual cost and shipping time. Surface mail is an inexpensive option if you are not concerned about time. Packages often take 2-3 months to arrive. Surface mail prices are usually determined by package weight, making this a good option for bulky, lighter items like a winter coat or boots. ***If you consider mailing some of your stuff, the value of the package should not exceed \$20 USD. Otherwise you will be asked to pay custom fees.***

OTHER PACKING SUGGESTIONS

- Pack all valuable items in your carry-on luggage, including prescription medications. Be sure that all your luggage is labeled clearly with your name and address.
- You should pack one or two changes of clothes in your carry-on bag just in case your luggage doesn't arrive with you.
- Be sure to pack breakable items carefully. If possible, include breakable items in your carry-on luggage (i.e. carry your laptop computer with you.)

WHAT SHOULD I BRING?

- towel – available in all colors and shapes, but more expensive in Lithuania
- backpack for traveling to Russia
- gifts for roommates and others
- pictures of family and home - your roommates would want to see where you are coming from
- camera
- alarm clock
- laptop – optional, but recommended
- guidebooks (we recommend Lonely Planet) for Russia, Scandinavian and Baltic Europe
- prescriptions – some may be available in Lithuania, but we would encourage you to bring a supply with you

CLOTHES TO BRING

- clothing to “layer” for warmth; scarves, gloves, hat
- comfortable, waterproof walking shoes or boots – broken-in
- raincoat
- easily laundered, sturdy clothing
- slippers or flip-flops for the dorm
- dressy outfit(s) for special events
- winter coat for fall and spring semesters

*If you forget to bring anything, clothing is available throughout the city of all qualities and price ranges. Handmade wool socks, scarves, sweaters, etc. are sold in the market. Many students and staff buy good quality clothes from thrift stores at extremely low prices.

WHAT YOU CAN BUY HERE (DO NOT BRING)

- toiletries – however, not all brands are available in Lithuania or if available might be more expensive
- laundry detergent/liquids
- stationery
- dishes – provided by the Study Abroad program
- bedding – provided by the Study Abroad program

LEGAL MATTERS

LITHUANIAN STUDENT VISA

Canadian and American citizens do not need a visa to enter Lithuania (if you are a citizen of another country, entrance requirements may be different – please let us know as soon as possible). **However**, you will need a temporary student visa that allows you to stay in Lithuania and be a student at LCC. LCC will facilitate the process. Below is an overview of the process:

You will receive a package of documents from the LCC Migration Coordinator before leaving your home country. You will complete the documents per the enclosed instructions. You will then forward the package to the LCC representatives in Chicago or New York as indicated in the instructions. You will need to include your **passport** with the package. You will need to include a pre-paid self-addressed

envelope; so that once your visa is issued the Embassy would be able to mail the documents to you. It takes one week for the Embassy to process the visa; thus, with mailing account for 3 weeks of not having your passport.

MONEY

LITHUANIAN CURRENCY

The Lithuanian litas (LTL) is the only currency used in Lithuania. Coins are denominated in centas (ct). Currently the litas is pegged to the Euro at a constant exchange rate of 3.45 LTL to 1 Euro. The exchange rate for US Dollar fluctuates at the approximate rate of 2.75 LTL.

As of June 2011 the rates were:

1 USD = 2.36 LTL

1 CAD = 2.41 LTL

1 EUR = 3.45 LTL

SPENDING MONEY

You will receive a stipend of 600 LTL per month from LCC. This amount should be ample to cover the costs of food and entertainment. Most European students at LCC live on 400 LTL/month or less.

BANKING

ATM machines are widely available throughout the city. The most common systems used by North American banks is “Cirrus” or “Plus.” Please check the back of your bank card to ensure that your bank uses one of these systems. The easiest way for people in North America to send you money is to deposit it in your bank account so you can withdraw it at an ATM. Credit cards are also widely accepted in Lithuania. Be sure to notify your bank that you will be living in Lithuania (and traveling through Russia, Latvia, Estonia, etc.) for the semester so that you will not have any problems using your cards internationally.

LIVING IN KLAIPĖDA, LITHUANIA

INTERESTING FACTS ABOUT LITHUANIA

- Klaipėda celebrated its 750th anniversary in 2002
- Lithuania is among the top 50 countries for potato production
- Because of its distinctive and unspoiled nature, nearly 71% of the Lithuanian territory is protected, much of it national parks
- There are over 3000 lakes in Lithuania
- Lithuanian is considered one of the oldest Indo-European languages. While other Indo-European languages underwent rapid change, the languages in the Baltic branch, and Lithuanian in particular, remained relatively unchanged

Read through the Local Living section of the Study Abroad website for more information <http://www.lcc.lt/studyabroad/localliving.html>

LITHUANIAN LANGUAGE

All courses at LCC are taught in English, however, knowing (and using) some Lithuanian will be helpful as you navigate the city. If you can fit it into your schedule, you should take “Intro to Lithuanian” at LCC. You will learn not only the language, but also the culture.

Also, recently some great online resources have been developed, and we strongly encourage you to check them out prior to coming:

- Oneness project – on-line language learning courses – <http://www.oneness.vu.lt>
- Lithuanian Out Loud – Lithuanian language podcasts – <http://www.lithuanian.libsyn.com> (or download through iTunes)

ACCOMMODATION – THE DORMS

LCC has two student dorms that provide housing for non-Klaipėda and international students. Both Dorms are located on campus and are within walking distance of grocery stores, parks and the city center.

Here is the current dorm composition:

40% – Non-EU

35% – Lithuanians

12 % – EU

12% – North Americans

1% – Erasmus (European exchange program)

ENNS HALL

Enns Hall is a brand new dorm opened for the Fall 2011 semester. It is a five-story co-ed residence hall located on campus providing housing for both students and staff and Faculty. Each floor contains a communal kitchen/lounge for preparing meals and general use. There is also a study room and a laundry room in the dorm for student use.

Each student room to be shared by 4 students* contains:

- 4 beds, desks and chairs
- Storage space/closets
- Shower
- Toilet
- Sink
- Refrigerator

NEUMANN HALL

Neumann Hall opened the Fall of 2007. It is a six story residence located on campus. Student rooms are located on five floors. Rooms are divided into “pods” of 20-25 students sharing:

- communal kitchen for you to prepare your meals
- laundry room for students to wash and dry their clothes. This can be done by hand or in coin-operated machines. An iron and ironing board are provided.
- lounges for general use

4 person student rooms* are “suite style”– 2 bedrooms with 2 students in each room. The 4 person rooms share a common refrigerator, shower, toilet, and sink. Each bedroom has:

- 2 beds
- 2 desks
- 2 chairs
- 2 wardrobes

*When available study abroad students will be placed in 4 person rooms

CAFETERIA

There is no cafeteria in either dorm, but there is one at LCC where you can have breakfast and lunch for a reasonable price. Food is paid for in cash (from part of your stipend). The Study Abroad students are provided with kitchen inventory (pots, pans, plates, etc.) and bedding, so you don't need to bring them with you from North America. Each dorm room has assigned kitchen cleaning and other cleaning responsibilities.

ELECTRICITY

Lithuania uses 220 volts and 50 cycles (HZ). North America uses 110 volts. You will need a converter (changes the voltage) and/or an adapter (from the two flat North American prongs to the two round European prongs) for your electrical appliances. Many electrical appliances only need the plug adapter, and not an electrical converter. For example, if you look at the power cord of your laptop and read the box, you will probably find that it operates on a range such as 100-240V, 50-60Hz. This tells you that you do not need a converter, just a plug adapter.

HEALTH CARE

INSURANCE

You will need proof of medical insurance in order to obtain your Lithuanian Student Visa. This is provided through your ISIC card. While ISIC insurance is sufficient for entering the country and obtaining a visa, you will also want to have coverage in case you experience a medical emergency. If you have your own insurance or are insured under one of your parents, please ensure that your coverage extends to you while in Lithuania. Check with your home institution to see if you are covered through them while being abroad.

HOSPITALS AND CLINICS

There are several medical facilities in Lithuania that LCC uses when needed. For small concerns, you can choose to go to the Klaipėda city hospital or one of the private clinics. They are able to treat minor injuries and illnesses, sprained ankles, food poisoning, etc, and are relatively inexpensive. Even though Lithuanian medical services are very inexpensive, for any emergency situation or more serious medical concern (i.e., surgery, hospitalization, etc.) you will go to the Baltic American clinic in Vilnius. It is staffed by American and the best Lithuanian doctors and the treatment you receive will be more akin to the North American style you are used to. Prices for medical treatment are equivalent to North American rates so you either will want to ensure that the treatment is covered by your medical insurance or be prepared to pay high rates. In many cases you will be asked to pay up front for services. Each clinic issues special receipts, which list services provided. Your insurance

company should be able to reimburse you for the expenses incurred. For a critical medical situation, you would likely be air-evacuated to Western Europe. Medical insurance, with emergency evacuation coverage, is important in this situation. We encourage you to first explore the details of your current policy to see what coverage applies while out of the country. Questions to consider are the types of coverage you are eligible to receive and how long you can be covered while out of the country.

MEDICATIONS

Most medications and medical supplies can be purchased at local pharmacies, though preferred brands may not be available. If you are on prescription medication it is advisable to bring a supply with you. Ensure it is properly labeled for crossing international borders. You might want to request an official letter from your doctor stating the dosage and stating that you need to take the medication during your stay out of country.

CONTACT & COMMUNICATIONS

ADDRESS

Your address will be determined by your dorm placement (which you will learn upon arrival to Lithuania). In the meantime, you can receive mail at the LCC International University address:

“Your Name”

LCC International University
Kretingos g. 36
LT- 92307, Klaipėda
Lithuania

PHONE

Neumann Hall phone: 370-46-241300
LCC campus phone: 370-46-310745 (Study Abroad extension 220)
Study Abroad fax: 1-815-364-1584

Students living in Neumann and Enns will have phones in their rooms to receive the outside calls;

Public pay phones are also located throughout the city and use a phone card system. Phone cards can be purchased at the Vilnius airport, post offices, and kiosks throughout the city.

CELL PHONES

Your North American phone must be a “tri-band” phone to work in Europe. Most students do not bring their North American cell phones to Lithuania, and in fact most study abroad students do not have cell phones during their semester in Lithuania. If you need a phone, you can buy an inexpensive used cell phone and Lithuania SIM card once you get here.

E-MAIL & INTERNET

LCC has its own server. Students are provided with an e-mail account that can be accessed through the network on campus. Here is how your email address is made: First letter of your first name followed by 6 letters of your last name and the last two digits of the year of your stay in Lithuania. For example: John Danielson’s email would be jdaniel10@students.lcc.lt.

While it is strongly encouraged that you bring your laptop with you, there are two computer labs on campus and one in the dormitory if you choose

not to bring your laptop. On-campus labs were outfitted with new equipment Fall 2006. The larger lab has 26 terminals with flat screen monitors and the smaller lab has 14 new PCs with DVD players. In addition, wireless internet is available on campus, however in dorm rooms you will still need to connect through network cables.

The dormitory features an Ethernet system. Computers need only an Ethernet card installed, and a standard network cable (4-5 meters of cable) to work on the dorm network. This equipment is standard in university dorms in North America. Ethernet cards can easily be purchased near the dormitory in Klaipėda if you do not bring them and the Study Abroad office can provide you with Ethernet cables. The internet speed at the dorm is decent for checking email and normal internet browsing, however voice-chat systems such as Skype may operate with delays.

TRANSPORTATION

TRAVEL TO LITHUANIA

Before leaving North America please check for the most up-to-date travel advisories and information. The sites below will provide you with accurate information as to what can and cannot be packed in checked/carry-on luggage, documentation should carry with you, and info about when you need to arrive at airports pre-departure.

U.S. – http://www.faa.gov/passengers/prepare_fly

Canada – <http://www.tc.gc.ca/eng/menu.htm>

TRANSPORTATION AROUND KLAIPĖDA

Most Lithuanians get around town on foot. This is also the most common form of transportation for students. In light of this, good quality footwear is important. *Suggestion:* Break in your shoes for at least 2 weeks before you land in Lithuania.

Here are some examples of walking distances:

LCC International University campus to city center 35 minutes

LCC International University campus to a grocery store 5 minutes

TRANSPORTATION AROUND LITHUANIA

Getting around in Lithuania is relatively easy and inexpensive. A one-way, first-class rail ticket from Klaipėda to Vilnius (5 hours) costs approximately 50 LTL (\$18 USD). There are 7 buses a day from Klaipėda to Vilnius and vice versa. The tickets cost a little bit more than the train tickets.

TRANSPORTATION IN THE BALTIC REGION

Trains and buses cover routes between Lithuania, Latvia, Estonia, Russia, Belarus, Poland and Germany (via Poland). Ferries run from Klaipėda to Germany and Sweden. There are regular flights from Palanga airport (about 25 minutes away from Klaipėda) to Germany and Sweden. The airport code for Palanga is PLQ. Some discount European airlines fly to Kaunas (KUN), which is about 2.5 hours from Klaipėda and to Riga, Latvia (RIX) which is about 4.5 hours away by bus.

SAFETY

Klaipėda is a typical European urban city of 180,000. The city is densely populated, with most people living in apartments (flats) outside the center. This means you will be walking to most places and there will be many other people walking with you. Students are encouraged to go out in groups of not less than two, and are advised not to be on the streets at night. Taking a taxi from old town to the LCC main campus will cost about 12 LTL (\$5.50 USD). Students are encouraged to be aware of potential problems and not put themselves or others at risk.

TIPS FROM FORMER STUDY ABROAD STUDENTS

LCC

- It is always useful to know at least a few words in the language you will hear people talk for four months. Lithuanian, Russian, and Latvian are the three main languages spoken at LCC. Get a language guidebook if possible. Try to learn and USE every-day words (e.g. greetings). Knowing the basic shopping terms (e.g. names for foods) will make your Lithuanian experience more memorable and fun.
- Take the Lithuanian language class.
- Try to get to know as many LCC students as possible because they will be your best guides around the campus and the city. They will introduce you to the life of Lithuanian students and will show you the best places to have fun.

- Try not to form cliques with present Study Abroad students, even though it is more natural to hang around with North Americans than with local students.
- It's okay to be drawn towards North Americans and make friendships with them.
- Do not be surprised to discover that LCC students act differently in class. Group or individual discussions might strike you as unusual. In general students are not willing to discuss out loud since that is not a part of their culture. However, you will find out that they have really good ideas to contribute.
- In most of the classes you will have fewer research papers but more small assignments and projects.
- Bring a laptop computer if possible.
- Bring your favorite DVDs to watch with your new friends – it is great cultural sharing and community building.

LIFE

- Living in a different culture is completely different than a mission trip.
- Bring chocolate chips, peanut butter, Oreos, and brown sugar if you cannot live without them (however keep in mind that you can buy chocolate bars to make chocolate chips, and that natural peanut butter is readily available).
- If you wear contact lenses bring solution (while available in Lithuania it is more expensive).
- Students love to dress up and do dress up every day. They are fashionable!
- Bring warm clothes to feel comfortable and warm.
- Be aware that speaking English will often draw attention to you. Basically you can get everything here and in most cases rather cheap (e.g. food, toiletries, clothes).
- If you can't live without your lined notebooks, bring a few with you for classes...they are hard to find!

LINKS

Local Living <http://www.lcc.lt/studyabroad/localliving.html>
LCC International University <http://www.lcc.lt>
Pictures of Lithuania <http://www.lithuania-photo.com>
In Your Pocket Guide to Eastern Europe <http://www.inyourpocket.com>
The Baltic Times <http://www.baltictimes.com>
Lithuanian Home Page <http://neris.mii.lt/indexe.php>
Lithuanian News Agency <http://www.elta.lt/sablonas1.php?kalba=en>
Lonely Planet <http://www.lonelyplanet.com/lithuania>
Travel in Lithuania <http://www.online.lt>
World Citizen's Guide <http://www.worldcitizensguide.org>
Weather Information
<http://www.weatherunderground.com/global/stations/26509.html>
Klaipėda Home Page <http://www.klaipeda.lt>
Useful Links <http://www.lcc.lt/study-abroad-useful-links>

SUGGESTED SITES FOR BOOKING FLIGHTS

When booking flights from the US to Lithuania we recommend checking the following websites. You will be flying into Vilnius Airport and the Airport code for this is VNO.

<http://www.cheapoair.com/>
<http://www.cheaptickets.com/>
<http://www.cheaptickets.com/>
<http://www.fly.com/uk/>
<http://www.1800flyeurope.com/>
<http://www.kayak.com/>
<http://www.bing.com/travel/>
<http://www.orbitz.com/>
<http://www.statravel.com/>

APPENDIX

STUDY ABROAD PARTICIPATION DEPOSIT POLICY

Department: Study Abroad
Date: 2005-12-07
Version 1.0

The accepted Study Abroad students will be sent invoices to confirm their participation in the program by paying a deposit of \$200 USD (\$200 CAD). The invoices will be sent out by the North American Charity office directly to the students. Payment of the deposit will be due 4 weeks later or as indicated in your acceptance letter. The invoices sent to the partner schools will show the full charge and then show a credit that the student has paid a deposit toward their program fee. Only upon receiving the deposit will LCC move the students to the next stage (confirmed) and guarantee them a spot.

TUITION REFUNDS FOR SALT SEMESTER

Department: Study Abroad
Updated: 2006-01-10
Version 1.2

1. Refunds for Medical Reasons

- Study Abroad students will receive a tuition refund equal to the percentage of weeks remaining in the semester from the time they board a plane (only if ordered to leave Lithuania by a doctor at the Baltic American Clinic in Vilnius). This assumes a 17-week semester (16 academic weeks plus 1 orientation week).
- Room fees will not be refunded.
- A refund for monthly stipends will be pro-rated to the nearest month.
- LCC early exam writing policy will only apply to students not requesting a refund.

2. Refunds for Voluntary Withdrawal

- A partial refund of tuition will be made if students voluntarily withdraw from the program after arriving in Lithuania.
- Room fees will not be refunded.
- A refund for monthly stipends will be pro-rated to the nearest month.

- Refunds are calculated from the date a written statement of withdrawal is received by the program director.
- Course work will not be considered beyond the date of the written statement of withdrawal.

Refund Schedule for Fall Term and Spring Terms

Through the 7th calendar day of the semester (1 week) - 100%
Through the 8th – 21st calendar day of the semester (1-3 weeks) - 50%
Through the 22nd – 35th calendar day of the semester (3-5 weeks) - 25%
After the 35th calendar day of the semester (5 weeks) - 0%

3. Refunds for Dismissal

- Students dismissed from the program for behavioral violations are not eligible to receive tuition and room refunds. A refund of monthly stipends may be made on a pro-rated basis.
- Course work will not be considered beyond the date of dismissal from LCC.

4. Any costs incurred by early departure will be deducted from any refund.

5. The home institution will be informed immediately.

6. All refunds will be sent to the home institution.

VISIBLE MINORITY POLICY

LCC's Mission

LCC International University provides university education within an international learning community that transforms people for servant leadership.

LCC's Value Statements

1. We believe that a liberal arts education integrates learning with all aspects of life.
2. We affirm a Christian worldview that invites all people to grow in truth and restoration through the power of the Gospel of Jesus Christ.
3. We value community as a safe place where people are respected, affirmed, and empowered, so that their dignity is upheld.
4. We pursue relationships that are mutual, authentic, and based on trust.

5. We celebrate diversity of cultures and traditions, personalities and opinions.

LCC's visual minority statement

LCC is committed to being a multicultural community that celebrates racial, ethnic and cultural equality, harmony and diversity and is committed to helping International and Study Abroad students, who are visible minorities, adjust within its unique environment.

Our services include:

- Intercultural and Study Abroad Staff work full-time to provide support for students who are non-Lithuanian citizens
- Trained Student Leaders assist in the development of international and Study Abroad students; cultural transition issues; and advocacy in the Klaipėda community
- Activities, programs, and services designed to incorporate international and Study Abroad students into the LCC culture and provide awareness about Lithuania and Eastern Europe

These services include:

- Pre-arrival information
- Visa support
- Medical insurance support for international students
- Orientation Programs Educational
- Travel Opportunities Ongoing
- Educational Programming
- A professionally staffed, multicultural dormitory that serves as an educational base for intentional interactions between multiple cultures and ethnicities

The Lithuanian Community

Students preparing to come to LCC should be aware that Lithuania is not an ethnically diverse nation (more than 80% of the country are of Lithuanian background and the majority of others are of other Baltic heritage). The country presently does not have a large number of citizens who are not ethnically white. The LCC community promotes respect for all students; however, in Klaipėda and other parts of Lithuania, students may not experience the same kind of respect or welcome. Unfortunately, visible minority students will experience stares or looks of surprise in the Klaipėda community.

LCC International University students who come from a visible minority ethnic heritage have experienced verbal abuse while in Lithuania. Although relatively few racial incidences including physical threat or abuse have been seen in Lithuania, racially motivated incidents do sometimes occur. In such an event, LCC students can expect to receive support from the student life staff, including emotional support, advocacy within Klaipėda city and judicial structures, and other needed support. Lithuanian judicial structures do not currently provide protection against verbal harassment; however, LCC will act as an advocate on behalf of students if they experience racial harassment. Since gaining membership in the European Union in 2004, Lithuania is introducing intentional educational campaigns to promote racial and ethnic tolerance

