



2013-2014 Academic Catalog Graduate Program

The provisions and requirements stated in this catalog are not to be considered as an irrevocable contract between the student and LCC International University. LCC reserves the right to change any of the provisions or requirements at any time within the student's term of residence. No such change, however, will be applied retroactively, so as to extend the time normally required for completion of the student's program.

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01 GENERAL INFORMATION

Mission Statement
An Overview of the University
Our History
Accreditation and Memberships
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MISSION STATEMENT

LCC International University provides Christian liberal arts education within a diverse learning community that transforms people for servant leadership.

CORE VALUES

1. We believe that a liberal arts education integrates learning with all aspects of life.
2. We affirm a Christian worldview that invites all people to grow in truth and restoration through the power of the Gospel of Jesus Christ.
3. We value community as a safe place where people are respected, affirmed, and empowered, so that their dignity is upheld.
4. We pursue relationships that are mutual, authentic, and based on trust.
5. We celebrate diversity of cultures and traditions, personalities and opinions.

VISION STATEMENT

To engage students in a transforming educational experience in order to create a generation of leaders for Eastern Europe who think critically, promote democratic ideals, develop a market economy, and re-build the network of civil society within the context of a Christian worldview.

AN OVERVIEW OF THE UNIVERSITY

LCC International University is an exciting place to be! LCC was the first liberal arts university with Christian roots and orientation in all of Eastern Europe, and is growing rapidly.

LCC offers the kind of liberal arts education that is characteristic of many North American universities and Christian higher education institutions.

As a Christian liberal arts institution, LCC offers certain qualities through its academic program. Those qualities may be summarized in the following three developmental goals of LCC, the goals of a liberal arts education:

- The development of a thoughtful citizen
- The development of character
- The development of a Christian worldview

The following sections describe these goals.

LIBERAL ARTS EDUCATION: THE DEVELOPMENT OF A THOUGHTFUL CITIZEN

The citizens of classical Greece studied the *artes liberales* (works befitting a free person) to obtain an education for free citizens who wanted to contribute to the life and development of their country.

Late in the second century of the Christian era, the church built upon this Greek tradition by developing the first Christian liberal arts college in Alexandria, Egypt, known as the Alexandrian Catechetical School. Students came from throughout the Mediterranean region to study, for every subject was considered worthy of examination within a Christ-centered academic environment.

Hugh of Saint Victor, an Augustinian monk in 12th century Paris, carried forward the academic commitments of the classical Greeks and the early church leaders by reviving the *artes liberales* to provide a dual focus on secular study and religious contemplation. Hugh's work became the basis for some of the great world universities such as the University of Paris.

Four hundred years later, the Jesuits of the Roman Catholic Church spread the classical education of *artes liberales* around the world in the many universities they founded, including Vilnius University in Lithuania's capital. Other Christian communities followed the Jesuit example, establishing Christian liberal arts universities around the world.

The liberal arts consist of the arts, humanities, social sciences and often the natural sciences. A liberal arts education is not simply the transfer of information, but thinking about and discussing related ideas. This type of learning functions best in an atmosphere of mutual respect and interaction between teacher and student. LCC builds upon a long tradition of rigorous academic study, caring human relationships, and Christian worldview.

PHILOSOPHY OF EDUCATION: THE DEVELOPMENT OF CHARACTER

The Board, Faculty and Staff at LCC believe each student is a person of worth and dignity. Because of this, faculty members seek relationships with students. Students who attend LCC have opportunity to develop close ties with professors in the classroom and in informal settings. Faculty members strive to model lives of integrity which students may choose to emulate.

Strength of character involves the willingness to think, solve problems, and lead others by the way one lives. A person of character chooses to act ethically. For the individual, character results in the development of self-expression, personal freedom and responsibility, and a commitment to the well-being of others. A society filled with persons of strong character expects freedom and responsibility for all persons.

A CHRISTIAN UNIVERSITY: THE DEVELOPMENT OF A CHRISTIAN WORLDVIEW

A worldview centered on the Judeo-Christian tradition is at the heart of LCC's programs of study. Faculty comes from a wide variety of church backgrounds. Students are admitted to LCC without regard to religious background.

A variety of Christian worship and service opportunities are offered to students but are not required. LCC wants to support the Christian church in the region and encourages students to worship in the church of their tradition and choice.

LCC is a distinctive institution. We are excited about that difference, and welcome you to experience it.

STATEMENT OF FAITH

The Apostles' Creed and Nicene Creeds are accepted by Orthodox, Roman Catholic and Protestant churches as statements that express the central beliefs of the Christian faith.

LCC is committed to these Creeds and holds both as its Statement of Faith. See the Appendix for the text of the Creeds. LCC asks faculty and staff members to affirm these Creeds and seeks faculty members who are Christians actively involved in the church.

OUR HISTORY

At the invitation of the Ministry of Education and Culture, the Lithuania Christian Fund began the establishment of Lithuania Christian College in the summer of 1991 in Panevežys. That summer LCC began with classes in the English language at the first Summer Language Institute. During the fall and spring of 1991-1992, students studied English full-time in the English Language Institute.

Following a move to Klaipėda in the summer of 1992, the second Summer Language Institute took place. The four-year university program began in the fall of 1992 when students began first year courses. May of 1996 saw LCC's first commencement exercises. Twenty-two graduated. In summer 2010 the first Master's level program was started with a cohort of 11 students.

From 1992 to 1999 LCC rented facilities within the Klaipėda University campus. In August 1999, LCC moved to new facilities on Kretingos street in Klaipėda. Three hundred and fifty students began the 1999-2000 academic year in the new facilities. Another 150 enrolled in the English language program. Currently there are about 650 students studying at LCC.

LCC also offers a variety of evening courses in English. Each July the university offers a three-week intensive English language course for professionals, students, and secondary school students.

ACCREDITATION AND MEMBERSHIPS

In September 2000, the English and Business Administration majors were recognized by the Lithuanian Ministry of Education as Bachelor of Arts (B.A.) degrees. In Summer 2002, Theology was recognized by the Ministry as a B.A. degree. In Summer 2008 the Ministry has recognized Psychology as a B.A. degree and TESOL as a M.A. degree. LCC's accredited status can be viewed on the website of the Ministry of Education and Science of the Republic of Lithuania. Follow the link below, select "English," "Institutions" and click "Universities" <http://www.aikos.smm.lt/aikos/index.htm>

LCC is also a member of several associations that include:

- Member, European Association for International Education (EATE)
- Affiliate, Consortium for Global Education (CGE)
- Affiliate, Council for Christian Colleges and Universities (CCCU)
- Member, International Association for the Promotion of Christian Higher Education (IAPCHE)
- Member, ACSI (Association of Christian Schools International)
- Member, CSI (Christian Schools International)
- Member, Baltic Management Development Association (BMDA)
- Member, European Association of Institutional Research (EAIR)

The following academic institutions are among those that have accepted or agreed to accept course credit and/or university degrees from LCC:

NORTH AMERICA

Anderson University
Azusa Pacific University
Bethel University
Biola University
Bluffton University
California State University, Fresno
Calvin College
Canadian Mennonite University
Cleveland State University
Crown College
Dominican University
Dordt College
Eastern Mennonite University
Eastern University
Fresno Pacific University
Geneva College
Georgetown University
Gordon College
Goshen College
Indiana Wesleyan University
Messiah College
Portland State University
Princeton Theological Seminary
Providence College
Regent College
Regent University
Rutgers University
Seattle Pacific University
Southern Illinois University
St. Cloud State University
Sterling College
Tabor College
Taylor University
The College of St. Catherine
Trinity Western University
Tyndale University College and Seminary
University of California Santa Barbara
University of Washington
University of Winnipeg
Westmont College
Whitworth University

Indiana, USA
California, USA
Minnesota, USA
California, USA
Ohio, USA
California, USA
Michigan, USA
Manitoba, Canada
Ohio, USA
Minnesota, USA
Illinois, USA
Iowa, USA
Virginia, USA
Pennsylvania, USA
California, USA
Pennsylvania, USA
Washington D.C., USA
Massachusetts, USA
Indiana, USA
Indiana, USA
Pennsylvania, USA
Oregon, USA
New Jersey, USA
Manitoba, Canada
British Columbia, Canada
Virginia, USA
New Jersey, USA
Washington, USA
Illinois, USA
Minnesota, USA
Kansas, USA
Kansas, USA
Indiana, USA
Minnesota, USA
British Columbia, Canada
Toronto, Ontario
California, USA
Washington, USA
Manitoba, Canada
California, USA
Washington, USA

EUROPE

Baltic Business Institute, Kalmar University
Baltic Management Institute
Bury College
International University Audentes
Central European University
EHSAL European University College Brussels
Evangelical Theological Faculty
Hochschule Ravensburg-Weingarten
Hogeschool-Universiteit Brussel
Karlstadt University
Kaunas University of Technology
Klaipėda University
London School of Economics
Lund University
Lyon Catholic University
Magdeburg University
Mykolas Romeris University

Kalmar, Sweden
Vilnius, Lithuania
Manchester, UK
Tallinn, Estonia
Budapest, Hungary
Brussels, Belgium
Leuven, Belgium
Weingarten, Germany
Brussels, Belgium
Karlstadt, Sweden
Kaunas, Lithuania
Klaipėda, Lithuania
London, UK
Lund, Sweden
Lyon, France
Magdeburg, Germany
Vilnius, Lithuania

Norwegian University of Science and Technology
Savonia University of Applied Sciences
St. Petersburg State University
Trier University
Trier University of Applied Sciences
Vilnius University
Volda University College
Vytautas Magnus University
University College West Flanders
University of Management and Economics
University of Plymouth
University of Warwick

Trondheim, Norway
Kuopio, Finland
St. Petersburg, Russia
Trier, Germany
Trier, Germany
Vilnius, Lithuania
Volda, Norway
Kaunas, Lithuania
Kortrijk, Belgium
Kaunas, Lithuania
Plymouth, UK
Coventry, UK

Built in 2011, the Enns Hall is the newest addition to LCC's campus. This residence hall has 140 student beds and 9 faculty/staff apartments, as well as other spaces designed for studying and community building.

CAMPUS FACILITIES

DEFEHR CENTRAS

In August of 1999, LCC occupied its new campus facilities on Kretingos street in Klaipėda. DeFehr centras buildings provide 4300 square meters of space including 12 classrooms, a library, computer laboratories, Neufeld Hall and administration and faculty offices.

BALČIŪNAI LIBRARY

The library serves as an extension of the classroom by providing resources and services for research projects and papers, presentations and personal growth and enrichment.

The library provides a variety of resources, including 20,000 English volumes and textbooks, periodicals, audio-visual materials and CD-ROM databases. A computerized circulation system allows for easy searching of the holdings. The library is connected with on-line resources that provide access to hundreds of magazines and scholarly journals.

The library collection is available to students during open hours. Reading rooms, 64 study carrels and alcoves adjacent to the book stacks provide quiet study space.

COMPUTER LABORATORIES

There are two computer labs with 42 computer terminals/PCs available for students in the DeFehr centras building. There is also a Computer Lab in Neumann Hall. Computer screen projectors are available for classroom use. A network laser printer is accessible to any computer in the lab.

NEUFELD HALL

Neufeld Hall is a large lecture style auditorium that seats approximately 230 persons. This hall is used both as a classroom and as a venue for concerts, chapel services, and assemblies. It is furnished with audiovisual and sound equipment.

MICHEALSEN CENTRAS

The Michealsen centras is a multipurpose addition to the LCC campus. It provides LCC with a venue for community building activities and events both for internal and external audiences. There is a large multipurpose gymnasium that seats approximately 1600 persons, offices, a large lobby and cafeteria, and fitness and change rooms.

STUDENT RESIDENCE HALLS

LCC International University has two residence halls on campus: Neumann Hall and Enns Hall. Built in 2007, Neumann Hall is home to 220 students and has 7 rooms for staff and faculty. This 6 -storey building has a large lounge space on the 1st floor, which provides a venue for various events. The building also houses a chapel on the 6th floor, a TV lounge, a study room, and a computer lab.

02 ADMISSIONS

Introduction
Application Procedure
Entrance Requirements
The Admissions Process
Transfer Students
Summer Residency Housing

INTRODUCTION

All students are welcome at LCC International University regardless of race, creed, nationality, or church tradition. The University seeks and encourages students from around the world to participate in the life of LCC. LCC enjoys an international student population that comes from Albania, Armenia, Azerbaijan, Belarus, Canada, China, Ecuador, Georgia, Germany, Israel, Kazakhstan, Kyrgyzstan, Latvia, Lithuania, Macedonia, Moldova, Netherlands, Nigeria, Romania, Russian Federation, Slovakia, Turkey, Ukraine, United States, and Uzbekistan. Students selected for admission are invited to attend LCC International University. Students who accept the invitation to attend agree to uphold LCC standards of conduct as described in Section 4. In return they have the privilege of enjoying the benefits of being a part of the LCC International University community. Some of those benefits are found throughout this catalog. Those who are invited to attend LCC but cannot with integrity uphold these standards should not accept the invitation and instead look for a learning institution more acceptable to them. By signing the application form and study agreement, the student indicates understanding and acceptance of the school's standards of conduct. LCC International University reserves the right to admit, re-admit or deny entrance to any student at its discretion.

APPLICATION PROCEDURE

Students apply for admission by completing the application form and submitting it to the Admissions Office at LCC. All complete applications received by the deadline will be considered. The application should include certified diploma copy (ies), certified university transcript(s), reference letters, statement of purpose, the result of an English proficiency test, the application fee and a copy of the student's passport as well as two passport-sized pictures. Admissions staff welcomes questions about application and admission procedures.

ENTRANCE REQUIREMENTS

The M.A. in TESOL program at LCC International University is geared toward a wide audience. It is designed for those who are interested in deepening their knowledge of applied linguistics as well as those who want a thorough knowledge of foreign language teaching methods and their practical application in international contexts. In particular, the program is designed for:

- School English teachers desiring to enrich their professional and methodological competence;
- Individuals who have received Bachelor's degrees and want to pursue a career in English language teaching in an increasingly multilingual world;
- Individuals who are interested in language program administration and management;
- Individuals who are interested in research in the field of applied linguistics.

Entrance requirements and a description of the application process are as follows:

1. Completion of LCC Admissions Application. The student's answers in the application should portray a clear purpose for study at LCC International University.
2. The student must have no less than a Bachelor's degree. Academic qualifications should include:
 - a. A Bachelor's degree in English language studies;
 - b. Bachelor's or Master's degree in other fields having no less than 24 credits (ECTS) of prerequisites in language subjects;

Prerequisites may be acquired by attending on-campus courses at LCC International University in Klaipėda. The minimum average GPA (Grade Point Average) of incoming students is 7/10 in a previous degree (on the Lithuanian scale).

3. According to the Ministry of Education of Lithuania all students that finished not

Lithuanian universities, need to certify their diplomas through Center for Quality Assessment in Higher Education (SKVC). For the general information please refer to: <http://www.skvc.lt/en/content.asp?id=190>.

4. The applicant must achieve a satisfactory score in the iBT TOEFL (Test of English as a Foreign Language) or IELTS (International English Language in Advanced System), unless his/her native language is English or he/she has graduated from a university where English is the language of instruction. Students, who have taken any of the tests mentioned above, must submit an official transcript of the test scores with their application materials.
5. The Admissions Committee will interview applicants as part of the admissions process.
6. Students are admitted based on academic qualifications, English proficiency test scores, and interview score. Meeting minimum requirements does not guarantee admission to LCC. Priority is given to those students who have 2 or more years of related job experience.

THE ADMISSIONS PROCESS

The Admissions Committee reviews the applications and considers the qualifications listed above. Poor performance in one area may stop the student's application. After review, the Admissions Committee decides whom to invite to LCC. Students will receive a letter indicating either their acceptance to LCC or reasons why they are not accepted.

TRANSFER STUDENTS

Students from other universities and colleges may apply to LCC following the guidelines above. Transfer students may receive credit for courses taken at other accredited colleges or universities. For more information regarding the credit transfer procedures, contact the Registrar's Office.

CREDIT TRANSFER POLICY

- Credits can be transferred for courses taken at other accredited colleges or universities only.
- A maximum of 18 ECTS credits may be accepted in transfer.
- Transfer credits may be accepted only with comparable syllabus and approval of Program Director.
- Credits accepted in transfer must have a grade of 7 (on a 10-point scale) or higher.
- 135 hours is equivalent to a 6 ECTS credit course at LCC.
- The courses accepted in transfer are recorded as "T" and do not calculate into the student's GPA.
- LCC does not accept credit given by one institution for another institution's transferred credits.
- LCC reserves the right to deny credit for specific courses from any college or university, regardless of accreditation.

Documentation Required

To facilitate the evaluation of a student's transfer credits, he or she will be asked to supply any or all of the following documentation:

1. an official transcript from the accredited college or university;
2. a reference (web link) to indicate the accredited status of the college or university
3. an official statement from the sending college or university describing the credit system used and explanation of the grading system from the sending college or university

4. a syllabus for each course under consideration
5. any other documentation deemed necessary by the department in which the course of study is being pursued: for example, exams, research papers, and other relevant documents by which the rigor of the course may be determined by the appropriate faculty member or evaluator at LCC.

SUMMER RESIDENCY HOUSING

LCC currently offers housing in its dormitories for M.A. students arriving for the summer intensive courses from out of town. Both student residence buildings are close to many amenities such as grocery stores, banks, and restaurants. They are within walking distance of the sea and from the city center. Arrangements to stay on campus during the June sessions should be made in advance by contacting Admissions Office (admission@lcc.lt) by June 1st.

03 STUDENT FINANCIAL SERVICES

Tuition and Fees
Institutional Discounts
Loans
Income Tax Benefit

TUITION AND FEES

TUITION

Tuition fees are set annually by LCC's Board of Directors. The fee structure takes into consideration the costs of university operations, the amount of donation support received by LCC, and the fees charged by similar institutions.

COMMON TUITION FEES RULES

- Students pay for each semester separately (the full program consists of 4 semesters).
- Different tuition rates are used based on the student's entrance year.
- Dropped courses are refunded using approved refund dates and percentages.
- Students pay for their own textbooks each semester.

TUITION FEES 2013-2014

Tuition (for students who enrolled in 2013)	6 ECTS credit course costs 1,600 Lt
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In addition to tuition fees, textbook fees for each semester will depend on the courses taken.

Payment Deadlines

Semester: January- June – payment deadline December 15

Semester: June- December – payment deadline May 15

Bank Transfer Information

Please make all your payments through a bank. Our bank details:

Bank name: AB SEB bankas

Bank code: 70440

Account number (LTL or EUR only): LT53 7044 0600 0054 4963

SWIFT (for international payments): CBVILT2X

Or:

Bank name: AB Swedbank

Bank code: 73000

Account number (LTL or EUR only): LT43 7300 0100 3490 5217

SWIFT (for international payments): HABALT22

Please make sure your bank transfer includes the following information:

- Your full name
- LCC ID
- Payment code
- The amount of the payment
- The description of the payment
- The date of the payment

TUITION REFUND POLICY

Withdrawing from a course

In the event that a student withdraws from a course during a period of enrollment, the following schedule for a tuition refund is to be applied for all 4 Semesters:

Refund Schedule for Courses

Through the 2 nd calendar day of the course	100%
Through the 3 rd -14 th calendar day of the course	50%
After the 14 th calendar day of the course	0%

A tuition refund is based upon the day the withdrawal process is complete, not the day the student ceases to attend the course.

FEES

Application Fee

An application fee must accompany all applications for the first year program. This fee is non-refundable.

Print/Copy Card Fee

All printing and copying require a print card. This can be purchased in the Library. The fee is non-refundable.

Book Replacement Fee

Lost or damaged library books (exceeding acceptable levels of wear as determined by the Head Librarian) will result in a charge for the full replacement value of the book. Student grades are withheld until books are returned or the fee is paid.

Library Fines

Overdue library books will be charged a fee based on the number of days late.

Overdue Fees

Overdue accounts will be charged three percent interest per month on the outstanding payment amount.

Housing Fee

The fee for a 2 week stay in the LCC residence hall is 250 Lt.

Transcript Fee

There is an administrative fee for a student to obtain a copy of his or her transcript that is issued within 3 days and costs 8 Lt if mailing is not required or 20 Lt if it is required. The transcripts can be ordered at <http://www.lcc.lt/transcript-request>. LCC will withhold transcripts if financial/library or any other obligations are not met.

Diploma/Diploma Supplement Duplicate Fee

Students can request Diploma/Diploma Supplement Duplicate for a fee of 30 Lt if the originals have been misplaced.

Graduation Fee

Please submit your intent to graduate form by February of the graduating year. The graduation fee is 70 Lt.

Financial Deadlines

Deadlines are established according to the specifics of the student's payment schedule. In general, all previous semester course fees must be paid or arranged for prior to a student being admitted to classes in a new semester.

INSTITUTIONAL DISCOUNTS

Please contact the Student Financial Services Office (sfs@lcc.lt) for available institutional discounts for employees, spouses and children of employees.

FOR LITHUANIAN RESIDENTS ONLY:

LOANS

Various commercial banks in Lithuania offer loans for studies. For more information, visit websites www.swedbank.lt and www.aku.lt.

The Lithuanian government distributes over 15 million LTL in student loans annually. For more information on government student loans visit www.vsf.lt or contact the SFS Office (sfs@lcc.lt).

INCOME TAX BENEFIT

On January 1, 2003, the new Resident Income Tax legislation came into effect. According to the new law (Article 21, part 1.4 and 2 and 4), amounts paid for studies (when higher education and/or qualification is obtained upon graduation, as well as doctoral studies and art post-graduate studies) by residents of Lithuania can be deducted from the taxable income and thus decrease the income tax for residents. If a person whose studies are being paid for is under 26 years of age and tuition cannot be deducted from his/her taxable income, the tuition can be deducted from the taxable income of one of his/her parents/foster parents. If a loan is taken to pay for studies, the amounts that can be deducted are the amounts repaid. The tuition is to be deducted in the annual income declaration.

The highest net benefit of this deduction is income tax savings amounting to 15% of tuition. For more information on Income tax benefit visit www.vmi.lt.

04 STUDENT LIFE

Mission Statement

Good Standing

Disciplinary Actions

Housing Standards

STUDENT LIFE MISSION STATEMENT

The Student Life division facilitates holistic student education through the practice of an authentic Christian learning community.

Career Development - The Career Development Center (CDC) provides a host of learning opportunities, employment information and consulting services to students, alumni and employers. The CDC holds both annual and regular training events such as mock interviews, resume workshops, and a career fair. The CDC maintains a database of job opportunities, a job board, and tutor and translation services.

STUDENT LIFE GOOD STANDING

At LCC we are interested in seeing students succeed with excellence in all areas of life. As guiding principles, at LCC we:

- respect the Biblical values, principles and beliefs upon which LCC was founded
- seek opportunities to serve others, the community and society
- affirm one another's rights to freedom of inquiry in coursework, scholarship and the day-to-day life of the LCC community
- act in the best interests of this learning community
- grant every person dignity and respect
- maintain a standard of honesty and integrity in academic and social lives

Violations of Student Life Good Standing expectations involve choices that violate the spirit of the principles above and may involve harm to an individual or to the larger LCC community. A full description of student expectations is outlined in the **LCC Student Handbook**.

If students are not honoring Good Standing expectations, Student Life Actions may be taken. The type of action depends upon the seriousness of the offence, the student's willingness to take responsibility for personal actions, and their attitude. Every opportunity will be explored to contribute to their personal growth and success, while seeking to maintain a healthy living and learning environment.

STUDENT LIFE DISCIPLINARY ACTIONS

WARNING

Students are informed that their behavior is unacceptable. Warnings are recorded in Student Life incident report files.

WARNING WITH CONSEQUENCE

Students are given an opportunity to think critically about the decisions they have made. Consequences often include (but are not limited to) a combination of the following: a conversation with a Student Life staff member, an educational reading, a reflection paper, preparation of a seminar, or a meeting with the counselor. Fines may be given in some situations.

OFFICIAL WARNING

An Official Warning is a letter documenting the inappropriate behavior or attitude.

RESIDENCE PROBATION

Residence Probation indicates disciplinary action may result in eviction from LCC student housing.

EVICTION

Students must return all housing property and complete proper checkout procedures. They must leave the housing within the time frame specified by the Director of Community Life. When students are evicted they lose overnight guest privileges and may also lose housing-visiting privileges. If they reapply for housing during the semester following an eviction they may be readmitted only under the terms of a disciplinary contract specified by the Director of Community Life. A permanent record of the eviction will remain in the Student Life files for the length of their enrollment at LCC.

Students may appeal an eviction decision by submitting a letter to the Director of Community Life stating any extenuating circumstances that affected their ability to remain within community guidelines for behavior. The letter will be forwarded to the Student Life Vice President for review.

Records of all violations remain in active files for one academic year with the exception of violations that take place after spring break. Such incident reports remain active until the end of the next full semester in which the student is attending classes at LCC.

STUDENT LIFE CONTRACT

Student Life Contracts are designed to give students a further opportunity to demonstrate that they understand what it takes to remain within this community. The contract may involve among other requirements, mandatory accountability meetings with a counselor or appropriate staff or faculty member, writing a paper appropriate to the behavioral offence, or loss of privileges. If students violate any conduct expectations while on contract, CAS may consider suspension or dismissal. If the contract is fulfilled at the end of the term, the student will return to Good Standing.

SUSPENSION

Suspension provides students who are not in Good Standing the opportunity to consider whether they wish to continue their education at LCC. A suspension is imposed when they are either unable or unwilling to improve their CUM GPA to achieve the required level to remain in Good Standing, or if they are unwilling to remain within the community conduct expectations. While suspended students lose student status and with that all rights and privileges accorded to LCC students. Suspensions are always at least one semester and seldom more than two semesters in length.

If students are suspended they must apply to CAS for readmission. If they are readmitted, CAS will normally require them to enter into either an Academic or Student Life contract.

An applicant denied readmission twice is dismissed.

If students fail to live up to the terms of their contract, they will normally be dismissed.

DISMISSAL

LCC reserves the right to dismiss a student for misconduct or the lack of acceptable performance. Student Life warnings or other Student Life actions do not always proceed dismissal. Students must vacate the Residence Hall within 48 hours of receipt of notification of dismissal.

COMMITTEE ON ACADEMIC STANDING (CAS)

CAS takes action on issues involving community expectations, which directly impact students' ability to continue at LCC. These include probation, suspension or dismissal.

The committee is comprised of the Academic Vice President, Student Life Vice President, Director of Community Life, Associate Dean, one instructional faculty member and one member of the Student Council.

Appeals of CAS action involving dismissal must be made within three days to the President. Only written appeals will be considered. The President's decision is final.

ADVOCACY

The Student Council will listen to and address the students' concerns and questions. Student Council can also work with students and represent them if there is a legitimate grievance as to the procedure or consequence of Student Life or Academic Action.

LCC HOUSING STANDARDS

LCC's student residences are a home away from home - a community where they are valued, respect is demonstrated, and safety is a priority. Students have the opportunity to enhance their learning experience by living in LCC housing as they develop responsibility, experience freedom, and make life choices.

Resident Directors (RDs) are professional staff members responsible for the day-to-day operation of LCC housing and the programs and events that happen there. They are responsible for monitoring regulations and developing community. They work to make the learning community a safe place that promotes personal growth. The Resident Directors are assisted by student leaders called Resident Assistants (RAs). Together they work to make LCC housing a great place to live, and to hold residents and visitors accountable to the community standards.

If students live in or visit LCC's student residences they need to be aware of the community standards that help make Neumann and Enns Halls safe and welcoming places to be. Students and their guests are expected to abide by these regulations and will face consequences for choosing to disregard them. LCC students are responsible for the behavior of their guests. *If students are present while a violation is occurring, they may also be held accountable for that violation.*

GRACE

Grace will be part of the discipline process as Student Life staff members take into consideration a student's attitude and past behavior. Student Life staff members have the option of giving grace at any point in the discipline process.

QUESTIONS REGARDING THESE POLICIES

The Academic Vice President, Student Life Vice President, and Director of Community Life welcome your questions and interaction on these policies and the expectations of the LCC community. A counselor is available to work through issues of confidential or personal concern.

05 ACADEMIC POLICIES AND PROCEDURES

Graduate Studies
Registration
Student Classification
Classes, Courses and Credit Hours
Graduation Requirements
Graduation
Grades
Academic Standing
Academic Integrity
Academic Discipline Policy
Discontinuing Studies
Academic Administration

Students are responsible for the knowledge and application of all academic policies from the first day of class.

GRADUATE STUDIES

LCC offers an M.A. degree in Teaching English to Speakers of Other Languages (TESOL). The program began in June 2010.

REGISTRATION

Students will be registered for classes by the registrar's office and will receive their schedule by email prior to the beginning of the session.

STUDENT CLASSIFICATION

Students are classified according to their year of entry.

MA13 2013 year of entry
MA14 2014 year of entry

Students are transferred to the second year of studies having completed at least 42 ECTS credits.

CLASSES, COURSES AND CREDIT HOURS

ATTENDANCE OF ON-CAMPUS SESSIONS

The face-to-face intensive sessions in June which introduce or conclude courses are a vitally important part of the M.A. program. Since so much is covered in a relatively short period of time, attendance of every day of the June sessions is necessary for a successful completion of the coursework for the program. As much as possible, students should clear their schedules and plan to be free from other responsibilities during the weeks in June when the intensive face-to-face portions of the course are in session.

WITHDRAWING

All requests for withdrawing from courses must be submitted to the registrar in writing using the Add/Drop Form. The Program Director's signature is required. See the Financial Section for financial implications of dropping a course.

CREDIT HOURS

LCC uses the European Credit Transfer and Accumulation System (ECTS). All references to credits in this catalog use the ECTS system. 1 ECTS equals 0.5 North American credits.

COURSE LOAD

Students must earn at least 90 ECTS credits to complete the M.A. degree requirements. Students usually earn 45 ECTS credits per year.

COURSE IDENTIFICATION SYSTEM

The three letters at the beginning of the course number indicate the subject area:

ENG 500-699

GRADUATION REQUIREMENTS

The academic requirements found in the catalog at the time a student is accepted into LCC are applicable for the student's entire course of study. Current academic requirements are:

- Complete all course requirements
- Earn a total of at least 90 credit hours
- Maintain a minimum cumulative grade-point average of 7
- Complete the thesis during the last year
- Complete all program requirements within a five year period

Students have final responsibility for meeting all graduation requirements.

THE 5 YEAR RULE

A student has 5 years from the date of his or her first registration at LCC to complete his or her degree under the Catalog in effect at the date of first registration. Students who continue in attendance beyond the fifth year may elect to meet the graduation requirements of the Catalog in effect in the sixth year of attendance or the Catalog in effect at the year of readmission.

Students should also note that academic leave counts toward the 5 years required to complete the degree requirements for graduation.

GRADUATION

While LCC makes every effort to assist students in meeting academic requirements, the final responsibility for meeting all academic and graduation requirements rests with each student.

All graduating students must complete a Declaration of Intent to Graduate form and return it to the registrar by the end of February of the year in which they will graduate.

COMMENCEMENT

Commencement is held in June of the second year of the program. Diplomas are issued to graduates after completion of their courses. Diplomas are withheld from graduates who have any financial or other obligations.

Attendance at commencement is encouraged for all students, who have completed all program requirements.

HONORS

LCC awards academic honors to students who demonstrate superior scholastic achievement. Honors are awarded as follows:

Cum Laude:	Cumulative GPA of 9.20 - 9.59
Magna Cum Laude:	Cumulative GPA of 9.60 - 9.79
Summa Cum Laude:	Cumulative GPA of 9.80 - 10.00

These are indicated on the Diploma Supplement.

GRADES

FINAL GRADES

At the end of each semester, the faculty submit grades online to the registrar. All grades are sent to students by LCC email.

Students having questions about the course grade may contact the professor. Students needing assistance in contacting the professor should contact the registrar. Grades are withheld from students who have unpaid bills or unreturned books.

GRADING SYSTEM

All courses at LCC are graded on a 10 point scale. These grades are used to calculate a student's GPA.

10-point scale	Percentage	Grade meaning
10	93-100	Excellent
9	87-92	Very good
8	80-86	Good
7	73-79	Highly satisfactory
6	67-72	Satisfactory
5	60-66	Sufficient
0 (F)*	0-59	Fail
0 (WF)		Withdrawn Fail

*The grade of 0(F) will change as follows as of January 9, 2012:

4	50-59	Fail
3	40-49	Fail
2	30-39	Fail
1	25-29	Fail
0 (F)	0-24	Fail

OTHER GRADES & NOTATIONS

Other grades are given in special cases. These grades are not calculated in the GPA:

I	Incomplete
IP	In Progress
P	Pass
T	Transfer Credit
W	Withdrawn

INCOMPLETE GRADES

An incomplete may be granted only for illness or other unusual circumstances. A student must request an incomplete and receive the professor's recommendation by the last day of classes.

The final grade for an incomplete should be reported to the registrar as soon as the incomplete work is finished but no later than two weeks before the end of the following full term. The I grade becomes a 0 if the student has not completed the work within the time allowed. If illness or accident prevents the student's making up the work within the allotted time, the registrar, in consultation with the Academic Vice President, may authorize a W (Withdrawn) in those courses which the student was passing at the time he/she became incapacitated. Courses carrying a grade of W receive no credit and are not counted as hours attempted. Academic leave does not negate these requirements.

GRADE POINT AVERAGE

Grade Point Average (GPA) is calculated by dividing the total number of grade points earned by the total number of credits attempted. For example, a student receives a 10 (in a 6-credit course), 7 (in a 6-credit course) and 8 (in a 24-credit course). $((10 \times 6) + (7 \times 6) + (8 \times 24)) / 6+6+24 = 8.17$ GPA. Transfer credits (T) and Pass (P) do not appear as hours attempted and are excluded from the GPA. Failed courses are included in the GPA. Cumulative (CUM) GPA refers to the GPA calculated for the entire period of study at LCC.

GRADE APPEAL PROCESS

A student who wishes to appeal a grade must follow these steps in sequence:

1. Submit a written appeal to the professor who gave the grade, stating the reason(s) the student feels a change of grade is warranted. Schedule a conference with the professor, at which time the professor will explain to the student how the student's grade was determined. The registrar can assist students in contacting a professor.

2. If the professor does not believe that a change in grade is warranted, and the student wishes to continue with the appeal, the student may submit a written appeal to the Program Director. The professor may be asked to review the basis used in determining the grade and report the review to the Program Director. The Program Director will determine the final response.

3. Grade appeals must be submitted to the professor and resolved not later than the 14th day after students receive their grades. If the professor does not believe that a change in grade is warranted, students may appeal to the Program Director by the 21st day after they receive their grades. The Program Director will inform students of the final decision not later than the 28th day after the appeal is received.

CHANGE OF GRADE

Requests for change of grades are submitted by the professor to the registrar only when an error in the original grade is found, or when an Incomplete is completed. No change of grade can be made after a diploma or diploma supplement is issued.

REPEATED COURSES

The original grade for a course is included on the transcript. A repeated course is so designated and is printed with the new grade earned. In calculating the cumulative GPA only the higher grade is used. If a student repeats a course in order to pass, an unlimited number of attempts may be made. Students may only repeat a course once in order to improve their academic record. In cases where the course was initially passed and subsequently repeated, credit is granted only once for the course.

REQUEST FOR TRANSCRIPTS

Persons may request transcripts of their academic record at LCC. Official transcripts bear the signature of the appropriate school official and the school seal. Official transcripts requested for application to other colleges and universities bear LCC's stamp in a sealed envelope and are normally sent directly to the institution. Unofficial transcripts, without stamp and signature, may be requested for a student's personal use.

Students must pay for official and unofficial transcripts.

ACADEMIC STANDING

GOOD STANDING

In order to remain in good standing students must maintain a minimum CUM GPA of 7.00. The CUM GPA will be evaluated at the end of every semester. Students whose CUM GPA drops below 7.00 receive a warning from the registrar's office or Program Director, and they are put on probation. Students whose CUM GPA remains below 7.00 after the consecutive semester are usually dismissed.

ACADEMIC INTEGRITY

LCC seeks to be an institution that incorporates Christian character into all its decisions, activities and programs. Thus academic integrity is of highest importance. Students and faculty work together in relationships based on trust. Trust and integrity are essential to strong character and responsible citizenship.

As students accomplish academic work, LCC wants them to develop integrity, trust and strong character. LCC encourages students to develop their own thinking and make their own conclusions based on their own research. Each student's writing, assignments and other work should reflect that student's thought and effort. LCC believes that each student should be rewarded for his or her own work and shouldn't benefit from work that is not their own or work that is done dishonestly.

For these reasons LCC addresses and disciplines academic misconduct.

Any of the following violations are deemed instances of plagiarism:

- Using the exact words of a published or unpublished author without quotation marks and without making reference to the source of these words.
- Using another student's research or writing assignment and submitting it as one's own work.
- Duplicating a table, graph or diagram, in whole or in part, without reference to the source.
- Paraphrasing the conceptual framework, research design, interpretation, or any other ideas of another person, whether written or verbal (e.g. personal communications, ideas from a verbal presentation) without reference to the source.

Other types of academic misconduct include:

- Copying the answers of another student in any test, examination, or take-home assignment.
- Using materials in an examination or test other than those approved by the professor.
- Stealing or destroying library materials.
- Returning a test for a proposed grade improvement having changed any information on that test after it was marked or scored.
- Submitting the same paper or portions thereof for more than one class or assignment, without approval by the professors involved.
- Fabricating evidence or statistics which supposedly represent original research.
- Any other actions that compromise academic integrity.

ACADEMIC DISCIPLINE POLICY

PLAGIARISM

1. Where a paper is deemed by the professor to be **minimally plagiarized** (e.g., a citation of a full sentence without quotation marks) the professor has discretion of requiring the paper to be rewritten in correct form, with a one point grade reduction as penalty, or giving the the paper a 0 grade (up to 59%).
2. Where the assignment is deemed by the professor to be **substantially plagiarized** (e.g., a paper drawn entirely off the internet) no possibility for rewriting exists, and the paper will be given a 0 grade (0%).
3. Notice of the plagiarism offence will be given to the registrar, with a copy of the incident report form and the plagiarized paper put in the student's file.

4. A second instance of either minimal or substantial plagiarism, or an instance of plagiarism combined with any other form of academic misconduct **within a single class**, will result in a failure of the course. The registrar will notify the Academic Vice President who sends a warning letter to the student.

CHEATING

1. If a student cheats during a quiz, test or final examination, the student's examination may be removed. The student receives a 0 for the examination.
2. If patterns of cheating or other misconduct recur, the Academic Vice President is informed and the student is placed on probation.
3. Notice of the cheating offence will be given to the registrar, with a copy of the incident report form and the cheating material put in the student's file.

DISMISSAL

A third offense of plagiarism, cheating or other academic misconduct results in dismissal.

DISCONTINUING STUDIES

Disruption of studies for any reason will lengthen the amount of time required to complete the program of study. See the section on Academic Requirements.

ACADEMIC LEAVE

A student wishing to leave LCC voluntarily for a limited period may choose to be classified as a student on academic leave. Application for academic leave should be made during the semester prior to the intended leave. An application form should be requested from the registrar's office. The purpose for requesting academic leave should be indicated on the form. The student's advisor, librarian, SFS director, migration officer, and the registrar must sign the form. Students must make sure they do not have any outstanding obligations.

Academic leave may be granted for periods of up to one year. A student who has been absent for more than one year will be considered withdrawn from LCC.

Students on official leave shall retain all the catalog privileges of continuous enrollment. Students should be aware, however, of the consequences of stepping out of the annual sequence of courses. Additional semesters may be required in order to complete the program. After returning from academic leave, there is no need to reapply for admission to LCC.

Students should also note that academic leave counts toward the 5 years required to complete the degree requirements for graduation.

WITHDRAWAL FROM LCC

During the semester, a student intending to withdraw from LCC is required to complete a Withdrawal Request Form available from the registrar's office. The Business Office will pay any refund due to the student after the student has officially withdrawn.

Refund Schedule for Courses	Reimbursement	Academic Penalty
Through the 2 nd calendar day of the course	100%	- (no penalty)
Through the 3 rd -14 th calendar day of the course	50%	W (no penalty)
After the 14th calendar day of the course	0%	WF (grade of 0)

- If the student withdraws before the last day to drop, the student will receive a W (Withdrawn) for each course. This grade carries neither credit nor penalty.
- If the student withdraws after the last day to drop a course, the student will receive a grade of WF (Withdrawn-Fail) for each course. WF is equivalent to a 0.
- A student who fails to complete the Withdrawal Request Form and withdraws from all courses during any period in a term will also be considered to have withdrawn from LCC. Similarly, a student who does not enroll before the first day of the session will also be considered withdrawn.

READMISSION AFTER WITHDRAWAL

Students who have withdrawn from studies but would like to return will be required to apply for readmission by contacting the Registrar. Readmission will take into full account the student's complete record of past performance at LCC. Students who have not attended LCC for more than two academic years will be required to follow the curriculum in the catalog for the academic year in which they are reinstated.

Acceptance, denial, or readmission on probation, are the possible options open to the committee.

DISMISSAL BY LCC

LCC reserves the right to dismiss a student for misconduct or lack of acceptable academic performance.

APPEAL PROCESS

Appeals for dismissal must be made within three days to the President. Only written appeals will be considered. The President's decision is final.

ACADEMIC ADMINISTRATION

ACADEMIC VICE PRESIDENT

The Academic Vice President works with the Department Chairpersons, giving leadership to the overall academic program.

ASSOCIATE DEANS

The Associate Deans work with academic program recognition and accreditation, Ministry of Education regulations, EU partnerships, academic advising, as well as relationships with other area universities.

PROGRAM DIRECTOR

The director gives leadership to the program, including faculty recruitment and curriculum development.

REGISTRAR

The registrar, together with the program director, provides a program plan (academic progress report) for all students, indicating the course requirements necessary to graduate. The registrar is also available to interpret policies and explain academic requirements and procedures. The registrar handles registration, all student records, transcripts, diplomas, and Diploma Supplements. The registrar functions as the ECTS institutional coordinator.

06 STUDY PROGRAM

Master of Arts Degree in TESOL

Practicum Options

Thesis Requirements

Academic Calendar

**MASTER OF ARTS DEGREE IN TESOL
(TEACHING ENGLISH TO SPEAKERS OF OTHER LANGUAGES)**

MISSION STATEMENT

The M.A. in TESOL program provides a rigorous education in applied linguistics and English language teaching methodology, focusing particularly on implications of teaching a global language to adult learners.

CAREER OPPORTUNITIES

A graduate of the M.A. in TESOL program is prepared to teach English to speakers of other languages, to participate in the administration and management of English language programs, and to engage in further research in the field of applied linguistics at the doctoral level.

M.A. IN TESOL COURSES

CODE	TITLE	CREDIT
ENG 500	Teaching English as an International Language	6
ENG 510	Linguistic Theory and Language Teaching	6
ENG 520	Language Acquisition Theory	6
ENG 530	Curriculum and Materials Design	6
ENG 540	The Adult Language Learner/Phonology	6
ENG 550	Research Methods	6
ENG 560	Oral Communication Portfolio	6
ENG 570	Written Communication Portfolio	6
ENG 610	Action Research Practicum	6
ENG 650	Theory and Practice of Grammar Teaching OR	
ENG 660	Program Administration	6
ENG 670	Language Assessment	6
ENG 690	Thesis	24
TOTAL CREDITS		90

PRACTICUM OPTIONS

Students have two options for completing the practicum portion of the program, ENG 560 and ENG 570 (Oral and Written Communication Portfolios). Each of these practicum courses require the students to teach a minimum of 45 academic hours and reflect on the teaching process with the help of the practicum supervisor:

OPTION 1

In an intensive format in the summer after the intensive face-to-face modules, students may take ENG 560 and ENG 570, and simultaneously teach 6 hours per day in the Summer Language Institute at LCC.

OPTION 2

For students who are currently employed in English teaching, or who have access to a teaching opportunity, the practicum may take place in two semesters. The first semester focuses on oral communication, and the second semester focuses on written communication. Thus ENG 560 and ENG 570 can be completed in the second and third semesters of the program.

Students may also work out a hybrid of these two options (teaching one semester, and 3 hours a day in the Summer Language Institute) with the approval of the Program Director and the Supervisor of the Practicum.

THESIS REQUIREMENTS

All students in the M.A. in TESOL program are required to write and defend a thesis based on original research. The final semester of the program will be devoted to completing research and writing the thesis under the supervision of a professor from the program. It is possible to find a professor to be an advisor who has not taught in the program with the approval of the Program Director.

ACADEMIC CALENDAR

FALL AND SPRING SEMESTERS

All courses taught during the fall and spring semesters either begin or end in a face-to-face session. The remainder of the course is conducted online. This hybrid model requires minimum residency on campus.

During the face-to-face campus sessions, classes meet for 3.5 hours every day for 5 days. During the online sessions, the course schedule is staggered so that students can concentrate on one course at a time. Each of the online segments is 6 weeks long.

COHORT 2013

SEMESTER I

CAMPUS SESSION: June 10-21, 2013
ONLINE SESSION: July 29 – December 13, 2013

July 29 – September 6	ENG 500 English as an International Language
September 16 – October 25	ENG 650 Theory and Practice of Grammar Teaching
November 4 – December 13	ENG 520 Second Language Acquisition Theory

SEMESTER II

ONLINE SESSION: January 13 – May 30, 2014
CAMPUS SESSION: June 9-27, 2014

January 13 – February 21	ENG 540 Adult Language Learner/Phonology
March 3 – April 11	ENG 530 Curriculum and Materials Design
April 21 – May 30	ENG 550 Research Methods
February to May	ENG 560 Oral Communication Portfolio

SEMESTER III

CAMPUS SESSION: June 9-27, 2014
ONLINE SESSION: July 28 – December 12, 2014

July 28 – September 5	ENG 510 Linguistic Theory and Language Teaching
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September 15 – October 24 ENG 670 Language Assessment

November 3 – December 12 ENG 610 Action Research

September – December ENG 570 Written Communication Portfolio

SEMESTER IV

ONLINE SESSION: January 12– June 8, 2015

CAMPUS SESSION: June 22-26, 2015

GRADUATION

Saturday, June 21, 2014

Note: although all necessary courses will be offered, the order of their appearance in the program may be subject to change.

07 COURSE DESCRIPTIONS

ENG 500 Teaching English as an International Language

6 credits

The course explores the dynamic of the global use of English together with the need for contextualized local learning of English. In addition, this course examines the role of English among increasingly multilingual populations.

ENG 510 Linguistic Theory and Language Teaching

6 credits

This course offers the students an in-depth overview and comparison of pre-generative and generative linguistic theories and discusses how today's generative theory of linguistics can inform the practice of language teaching. The course also familiarizes the students with the main subfields of linguistics (i.e., phonetics, phonology, morphology, syntax, semantics, and pragmatics), presents the most up-to-date evidence from neurolinguistics pertaining to language theory and teaching, and introduces the concept of interlanguage. Throughout the course, much attention is paid to the interaction of linguistic theory and language teaching, stressing the importance of testing linguistic theory using interlanguage data.

ENG 520 Language Acquisition Theory

6 credits

The goal of this course is to broaden students' knowledge of the theoretical approaches to second language acquisition (SLA) and the issues surrounding the process of acquiring a second language. Therefore, in the first part of the course students are introduced to the theory development and present-day theoretical approaches to SLA. The first part of the course also offers a discussion on the practical application of SLA theory to the classroom environment. The second part of the course investigates second language acquisition process and its complexity. A number of significant issues in SLA including language transfer, environmental effects on second language acquisition, learner language development and variation, as well as ultimate attainment of second language are presented and discussed in depth. Throughout the course, students collect and analyze second language data which reinforces their knowledge of theory and practice in SLA.

ENG 530 Curriculum and Materials Design

6 credits

This course presents English language program preparation based on student needs-based analysis. Program development and materials design methods are overviewed. Students are taught how to prepare programs for longer periods of time than one day class. Students are also taught the application of theoretical knowledge in assessing student needs, outlining goals of the program and objectives of the course, developing the syllabus and preparing appropriate materials. Attention is concentrated on the application of information technology and multimedia use for English language learning. Students are also taught to analyze the newest teaching materials; textbooks are examined and evaluated.

Prerequisite(s): ENG 500, ENG 510 and ENG 520

ENG 540 The Adult Language Learner

6 credits

The course deepens the students' knowledge of how adult learners acquire a second language. A detailed examination of cognitive, social, and psychological factors affecting adults' learning of a second language is offered. Specifically, in the course the students are introduced to research that investigates how non-linguistic factors such as students' motivation, age, attitudes, anxiety, personality, memory, attention, and aptitude affect language learning and language teaching. The course also surveys adult learning and adult teaching strategies.

Prerequisite(s): ENG 500, ENG 510, ENG 520

ENG 550 Research Methods

6 credits

The course serves as a foundation for doing and critically evaluating research in Applied Linguistics. It provides the students with a broad overview of research methods available for language research and teaches them how to design language-based studies. In this course the emphasis is given to quantificational and qualificational methods of data collection and analysis. The students are encouraged to design the studies employing both types of research methodology. The course also presents the basic concepts of descriptive and inferential statistics and teaches the students how to interpret the statistics of the already published studies. Finally, in this course, attention is paid to critical evaluation of the published studies in the field of Applied Linguistics. Prerequisite(s): ENG 500, ENG 510, and ENG 520

ENG 560 Oral Communication Portfolio

6 credits

This course provides a survey of research related to the active skill of oral communication in the context of English as a foreign language. Types of oral feedback, negotiation, performance errors, anxiety, creating and assessing oral language classroom activities are key themes for the class. The coursework component will combine with classroom observation, experiment design and implementation in conjunction with the Summer Language Institute.

ENG 530, ENG 540, and ENG 550

ENG 570 Written Communication Portfolio

6 credits

This course provides a survey of research related to the active skill of written communication in the context of English as a foreign language. Types of written feedback, development of rhetorical style, written knowledge, written discourse analysis, error counting and classification, and the nature of the writing process are key themes for the class. The coursework component will combine with classroom observation, experiment design and implementation in conjunction with the Summer Language Institute.

Prerequisite(s): ENG 530, ENG 540, and ENG 550

ENG 610 Action Research Practicum

6 credits

This advanced course will combine the theory of research methodology in the language classroom and the PLAN/ACT/OBSERVE/REFLECT model of inquiry. Students will select an area of language teaching, specific to their context, which will form the basis for their research. They will analyze, hypothesize, and test their own theories in their own classrooms. The results of their action research will be used to impact their teaching of language.

Prerequisite(s): ENG 550, ENG 560 and ENG 570

ENG 650 Theory and Practice of Grammar Teaching

6 credits

This course deals with the theoretical and practical problems in teaching grammar in the classroom. Although grammar teaching has fallen in and out of favor throughout the history of language teaching (Natural Approach, Grammar-Translation Method, Communicative Method), its place in even in the most communicative language classrooms is explored. Students discuss how grammar instruction fits into current theories of language teaching and what it means to teach grammar. Much attention is given to the types of grammatical feedback available for the classroom. A special emphasis is placed on how to create and evaluate materials for teaching grammar.

Prerequisite(s): ENG 560 and ENG 570

ENG 660 Program Administration

6 credits

This course is an overview (broadening) of the issues related to managing English language programs in public schools and private language companies. Issues related to staff are teacher recruitment, selection, retention and development. Issues related to curriculum are the design, revision and evaluation of current curriculum, and selection of materials. Students will study a specific context (their own student body) to gain a data driven perspective on the students' needs, goals, and motivations of their students in order to make reasonable decisions regarding placement and management of students enrolled in their program. Students will learn the basics of program management for private language schools and administrative decisions and tasks related to marketing, admissions, registration, and budgeting.

Prerequisite(s): ENG 560 and ENG 570

ENG 670 Language Assessment

6 credits

This course deepens the students' knowledge in the theoretical background of English language assessment and exposes the students to the language tests (their properties and purposes) available for today's classroom and institutional use. The course also provides the guidelines and criteria for examining and evaluating English language tests. In the second part of the course, students are taught how to design, implement and evaluate valid and comprehensive language tests for the assessment of adult language proficiency. The course introduces the students to the statistics commonly employed in language testing. Finally, the course challenges students to utilize authentic assessment measures, ensuring that both formative and summative evaluation occurs within the English language curriculum. Error analysis as a formative assessment will also be included.

Prerequisite(s): ENG 560 and ENG 570

ENG 690 Thesis

24 credits

In this course students demonstrate advanced research methods in both an extensive review of literature and original research on a significant topic in the field of English language teaching. The requirements of the thesis include the following components: the problem and its setting, the literature review, data collection methods, summary of results, conclusions and recommendations for further research. The student works with a personal advisor, with the final approval being given by the Thesis Committee. The thesis must be presented at a public oral defense.

Prerequisite(s): Successful completion of all other courses in the program.

08 FACULTY NAMES AND CREDENTIALS

TESOL FACULTY

David Broersma, Associate Professor, TESOL

PhD – Educational Psychology, Second Language Acquisition and Teacher Education, The University of Illinois at Urbana-Champaign

M.A. – Teaching English as a Second Language, The University of Illinois at Urbana-Champaign

B.A. – Secondary English Education, Purdue University

Marguerite Courtright, Associate Professor, TESOL

PhD – Education, The University of Illinois at Urbana-Champaign

M.A. – TESL, The University of Illinois at Urbana-Champaign

B.A. – American Literature, Miami University

Jeanie Cozens, Associate Professor, TESOL

PhD – Curriculum & Instruction: ESL/Literacy, University of Arkansas at Fayetteville

M.A. – Elementary Education, Arkansas Tech University

B.A. – Elementary Education, Arkansas Tech University

Carolyn Dirksen, Associate Professor, TESOL

Ph.D. – Linguistics; University of Arizona

M.A. – English; Northern Arizona University

B. A. – English; Northern Arizona University

Doreen Ewert, Associate Professor, TESOL

PhD – Linguistics, Program in TESOL and Applied Linguistics, Indiana University

M.A. – TESOL and Applied Linguistics, Indiana University

M.A. – English Literature, University of Notre Dame

B.A. – English and History, Fresno Pacific College

Robin Gingerich, Associate Professor, TESOL

PhD – Curriculum and Instruction, University of Iowa

M.A. – Bicultural-Bilingual Studies, University of Texas at San Antonio

B.A. – English Education, Goshen College

Irena Kuzborska, Associate Professor, TESOL

Ph D – Applied Linguistics, University of Essex

M.A. – English Language Teaching, University of Essex

M.A. – English Language, Vytautas University

B.A. – English Language and Literature, Vytautas University

Melissa K. Smith, Associate Professor, TESOL

PhD – Education, University of Illinois at Urbana-Champaign

M.A. – TEFL, Ball State University

B.A. – Bible & Christian Education, Cincinnati Christian University

Marlene Wall, Associate Professor, TESOL

PhD - Curriculum and Instruction, Kansas State University

M.A. - English as a Foreign Language (Applied Linguistics), Southern Illinois University

B.A. - English/Secondary Education, Tabor College

09 LIFE IN LITHUANIA

Klaipėda
Money
Weather
Food

Local and Cultural Events Getting There Getting Around

KLAIPĖDA

Lithuania's third largest city with a population of 180,000, Klaipėda is a port town and fishing center on the shores of the Baltic Sea. Klaipėda was the only ice-free port in the Soviet Union during the Communist Regime. The city is home to shipyards and factories producing lumber, textiles, electronic equipment and processed food.

Independent between the two world wars, Lithuania was annexed by the USSR in 1940.

In March 1990, Lithuania became the first of the Soviet republics to declare her independence; the last Russian troops withdrew in 1993. Lithuania then restructured her economy for integration into Western European institutions; she joined both NATO and the European Union in the Spring of 2004.

MONEY

The Lithuanian currency is called the 'Litas' (LTL). Coins are denominated in centas (ct). Currently the Litas is pegged to the Euro (EUR) at a constant exchange rate of 3.45 LTL to 1 EUR. The exchange rate for US Dollar (USD) fluctuates, staying close to the range of 2.60 - 2.70 LTL for 1 USD. Many shops and services in Lithuania accept credit cards, although they are not as widely accepted as in Western Europe and North America. The North American cards that are most commonly accepted are Visa and MasterCard. Other North American cards, such as American Express or Discover, are rarely usable. Currency exchanges are available at all major banks. There are also exchange counters located throughout the city. ATM machines for cash withdrawal run on the Cirrus system and also accept several major credit cards.

WEATHER

Lithuania's climate is relatively temperate. Average winter temperatures range from -5 to +5 degrees celsius (22 to 40 degrees Fahrenheit). However, the average winter temperatures can be somewhat misleading as Klaipėda often experiences several weeks in the winter where the temperature drops as low as -10 to -15 degrees celsius (18 to 8 degrees Fahrenheit). These lower temperatures can often be accompanied by snow. Average summer temperatures range from +17 to +22 degrees celsius (65 to 75 degrees Fahrenheit). Summer weather tends to be different ranging from exceptionally hot to cool and wet. Spring and Fall see many days of rain. Klaipėda is prone to westerly winds off the Baltic Sea.

FOOD

There are numerous grocery stores in Klaipėda, ranging in size from small corner stores to larger supermarkets. Most foods are available although you may not find as many options in flavors and sizes as in North America. There are also convenience stores in most residential areas which are stocked with the basics: breads, produce, dairy products, etc. year round. The local outdoor market has a variety of produce, fresh meat and dairy products. Produce stands are located on many street corners in all but the coldest months of the year. Some of the smaller and older stores are Soviet style, where customers have to ask for goods that are kept behind the counters.

Products grown or produced locally are usually less expensive than what you will find in North

America. Products imported from Western Europe tend to be more expensive. The following is of average prices for basic food items. In this website you are going to find the prices of food and other goods or services: <http://www.lithuania-the-best.com/2011/02/prices-in-lithuania.html>

There are many excellent restaurants in Klaipėda, offering a variety of food options.

LOCAL & CULTURAL EVENTS

- The largest annual event in Klaipėda is the traditional Sea Festival held in July or August with carnivals and craft fairs.
- The annual Jazz Festival each June has enjoyed many years of success, bringing in world- renowned jazz artists and thousands of participants.
- A series of classic music concerts and other events are scheduled each spring.
- The Lithuanian folk holiday of St. John's (June 24) is celebrated with concerts and dances at bon fires all over the city.
- Advent and Christmas events are hosted at various locations throughout Klaipėda including an exhibition of ice statues in the main city square.
- "Musical August by the Sea" has become a traditional event attracting classical music fans from all over Lithuania.

Summer is the most culturally rich season in Lithuania. Many festivals, the Baltic Sea with its wonderful beaches, and nature resorts attract many tourists not only from nearby countries, but from all of Europe and the world. Plays, Musicals, Symphonies and other performing arts exhibitions are available year-round.

GETTING THERE

Klaipėda is easy to reach by all means of transportation.

AIR

Flights serving the Klaipėda region land in Palanga airport, 25 km north from the city. Buses from Palanga airport scheduled every 20 minutes, taxis available.

Airport: Liepojos highway 1, Tel. +370 46 05 202, E-mail: plgairport@is.lt, www.palanga-airport.lt

Flights into Vilnius, the capital city of Lithuania, from many international airports are also available. Buses from Vilnius into Klaipėda are regularly scheduled.

FERRIES

Ferry lines link Klaipėda with the ports of Karlshamn and Ahuss in Sweden; Kiel, Mukran (Sassnitz) and Travemünde ports in Germany; as well as the Aarhus and Aabenraa ports in Denmark. Buses to the center of the city run regularly.

Krantas Shipping

Perkėlos Street 10, 5804 Klaipėda

Tel.: +370 46 395215

Fax: +370 46 395223

E-mail: passenger@krantas.lt

<http://www.shipping.lt/en/index.html>

RAILWAY

Trains from all major Lithuanian cities run to Klaipėda. There are two trains from Vilnius to Klaipėda per day, a 5 hour journey. The Klaipėda train station is located in town; it is easy to reach the city center by taking a public bus no 8.

Klaipėda Railway Station

Priestocių Street 1

Information Tel.: +370 46 313677; Ticket booking: +370 46 296692, +370 46 296691 Services: railway tickets; luggage claim office <http://www.litrail.lt/Kel.nsf>

BUSES

The bus station is across the street from the railway station. It is easy to reach the city center by taking a public bus no 8. Timetable available on the website. There are approximately 10 buses from Vilnius to Klaipėda per day.

Klaipėda Bus Station

Butkų Juzės Street 9

Tel: +370 46 411 547

+370 46 210 248

<http://www.klap.lt/>

GETTING AROUND

Many Lithuanians get around town on foot. This is also the most common form of transportation for expatriates. Here are some examples of walking distances:

LCC campus to city center	35 minutes
LCC campus to a grocery store	5 minutes

Buses are the least expensive form of public transportation but also the slowest. Routes are published by every bus stop; you can purchase a ticket in advance for 2.00 LTL from any newsstand displaying the "Spauda" sign as well as from the driver for 2.40 LTL.

Microbuses are large vans that can usually transport 10-12 people at a time. They run on the same routes as buses, but come more frequently and can be waved down anywhere from the sidewalk like a taxi. Route numbers are displayed in the front windows of the vans. The driver will stop whenever you signal you wish to get off. A microbus ride costs 2.50 LTL per person (2 LTL from 23:00-6:00). Children under 7 ride free with adults.

Taxis are also an inexpensive form of transportation. Usual fare within the city is approximately 12-20 LTL.

10 APPENDIX

Apostles' Creed

Nicene Creed

LCC is committed to the historic Christian faith, which is expressed in the ecumenical creeds. These Creeds were formulated in the early centuries of Christian history, prior to the division of the Church into Orthodox, Catholic and Protestant (or Evangelical) branches. They are shared expressions of our common Christian faith.

THE APOSTLE'S CREED

I believe in God, the Father almighty, creator of heaven and earth.

I believe in Jesus Christ, His only Son, our Lord. He was conceived by the power of the Holy Spirit and born of the Virgin Mary. He suffered under Pontius Pilate, was crucified, died, and was buried. He descended to the dead. On the third day He rose again. He ascended into heaven and sits at the right hand of God, the Father Almighty. From thence He shall come to judge the living and the dead.

I believe in the Holy Spirit, the holy catholic Church, the communion of saints, the forgiveness of sins, the resurrection of the body, and the life everlasting. Amen.

THE NICENE CREED

We believe in one God, the Father, the Almighty, maker of heaven and earth, and of all that is seen and unseen.

We believe in one Lord, Jesus Christ, the only Son of God, eternally begotten of the Father, God of God, Light of Light, true God from true God, begotten, not made, one in being with the Father. Through Him all things were made. For us men and for our salvation. He came down from heaven: by the power of the Holy Spirit He was born of the Virgin Mary, and was made man. For our sake He was crucified under Pontius Pilate; He suffered, died, and was buried. On the third day He rose again according to the Scriptures; He ascended into heaven and is seated on the right hand of the Father. He will come again in glory to judge the living and the dead, and His kingdom shall have no end. We believe in the Holy Spirit, the Lord, the giver of life, who proceeds from the Father (and the Son). With the Father and the Son He is worshipped and glorified. He has spoken through the prophets. We believe in one holy catholic and apostolic Church. We acknowledge one baptism for the forgiveness of sins. We look for the resurrection of the dead, and the life of the world to come. Amen.