



LCC INTERNATIONAL
UNIVERSITY

FINANCIAL AID APPLICATION PACKAGE 2018-2019



STUDENT FINANCIAL SERVICES

FINANCIAL AID POLICIES

- Financial Aid is applied to a student's account over two semesters, fall and spring in two equal parts.
- Students must be enrolled in at least 24 credit hours per semester to receive an award. If a student enrolls in less than 24 credit hours in either semester, they will not receive their financial aid for that semester.
- Financial aid cannot be applied to Summer session courses.
- Students can receive only one award (this does not apply to the Sibling Grant). If a student qualifies for more than one, he/she will receive the one with the highest monetary value, and the other award will go to the next student who qualifies.
- If the student has received any financial aid and has been placed on probation after the first semester, he/she does not receive the financial aid part that has been allocated for the second semester.
- If a student receives financial aid and then decides to take an academic leave, he/she loses the award. The student is then informed of the dates for financial aid application for the next academic year.
- Students can get financial grants only for four years at LCC or up to 8 semesters (calculation would be done by semesters if a student takes an academic leave). If students study longer or take a second major, they must find their own financing opportunities. PRIME program is not calculated towards the 8 semester rule.
- The maximum financial aid amount that student can receive is 90% tuition discount (all financial aid amounts summed up). This does not apply to Kenneth & Helen Penner and President Leadership Scholarship.

FINANCIAL AID APPLICATION PROCESS

In order to receive Financial Aid for 2018-2019 you will have to go through the following steps:

1. Submit this form to the Student Financial Services office:

- Application deadline:
November 15th, 2017 (PRIME - Junior) late Financial Aid application forms will not be accepted.
May 30th, 2018 (New students) late Financial Aid application forms will not be accepted.
- Application must be filled out in English. Documents should be submitted in Lithuanian, English or Russian only. If your documents use a different language, please attach the official translation.
- All financial information must be completed in the student's national currency.
- Do not leave any questions blank. If your answer is 0, please use a "0". If a question does not apply to you, please use the abbreviation "N/A". Incomplete information may delay the processing of your application.
- The completed application becomes the confidential property of LCC and is not returnable.
- Applicants are responsible for ensuring that all the information and accompanying material provided in connection with their application is authentic and accurate.
- LCC may at any time require applicants to provide satisfactory verification of the information and documents submitted as part of their application. If an applicant is unable to do so, the University reserves the right to cease consideration of the application and to withdraw any offer of financial aid already made.
- Only complete Financial Aid applications with required documentation will be accepted.
- Only original documents will be accepted - no photocopies or scanned documents.

2. Returning students will be invited for an interview with the SFS committee. Interviews will be conducted with students over December 2017-January 2018 period. You will be informed about the exact date and time in advance. If you miss the interview the SFS committee will not proceed with your application form.

3. Financial Aid 2018-2019 decisions will be announced at the beginning of March 2018 (for returning students).

FINANCIAL AID APPLICATION 2018-2019

YOUR PHOTO

To be considered for need-based financial aid at LCC International University you need to complete the application form. Please read the application carefully and fill in all the necessary information.

If you have any questions feel free to contact our Student Financial Services staff (+370 46 241 398) or email sfscoordinator@lcc.lt.

Last name, First name	
Date of birth	
Citizenship	
Marital status	
Current LCC year	<input type="checkbox"/> New students <input type="checkbox"/> PRIME <input type="checkbox"/> Freshman <input type="checkbox"/> Sophomore <input type="checkbox"/> Junior <input type="checkbox"/> Senior
Permanent home address <i>(Street & House No., City/Province, Country)</i>	
Phone/Mobile number	
E-mail address	

BUILD A BUDGET

Please indicate what parts of tuition, rent, living and travel expenses you and/or your family can cover without LCC's assistance. State approximate amounts.

	AMOUNT NEEDED <i>(for your own planning)</i>	YOURSELF	PARENTS / BENEFACTORS
Tuition <i>(academic year)</i>			
Rent or dorm <i>(academic year)</i>			
Living expenses <i>(academic year)</i>			
Travel <i>(if applicable, academic year)</i>			

FINANCIAL INFORMATION

1. Do you plan on living (choose one)

in the LCC dormitory
 with your parents
 in your own/rented flat

2. Are you financially dependent on your parents?
 Yes
 No

The philosophy behind the independent status is that students' parents have the primary responsibility for paying for their children's undergraduate education.

A student is automatically considered an independent student if he/she meets more than one of the criteria listed below.

- Student is 24 (born before January 1, 1994)
- Student is married
- Student has children or other dependents they support
- Student faced extreme circumstances and lack of support from the parents and/or guardians

Please note that if you indicate that you live independently from your parents, you need to show your sources of income on the next page. Applications that reveal € 0 income will not be processed.

3. If you answered YES to #2, please fill in the following table of information. If the parent with whom you currently live is re-married or lives with a common-law spouse who contributes to your family finances, please include their information as well. Please use your national currency.

	FATHER	MOTHER	REMARRIAGE PARTNER or COMMON-LAW SPOUSE
Last name, First name			
Marital status			
Phone number			
Place of employment			
Position			
Official monthly employment income (recent 12 month period)			
Monthly government social assistance (recent 12 month period)			
Additional income unreported/unofficial income, child support, interest, dividend income, etc. Indicate amount per month and briefly explain (recent 12 month period).			
Savings			

4. Do you have brothers or sisters? If so, please indicate their names and age. If they are studying at a college or a university, also indicate how much they pay for tuition. Please include official documents of annual tuition payment.

LAST NAME, FIRST NAME	AGE	NAME OF THE INSTITUTION (UNIVERSITY, COLLEGE)	ANNUAL TUITION PAYMENT

5. Are there any other people who are dependent on your parents for financial support? Please list these people. If you claim that other people (not your children) are dependent on your parents, please include their financial situation documents as well (recent 12 month period).

LAST NAME, FIRST NAME	AGE	RELATION

6. Do your parents have any loans? If so, briefly describe them and include the needed documents (a copy of loan repayments for 12 months period).

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7. If either of your parents' jobs are unsecured, or if they are unable to work, please briefly explain the situation.

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8. Do you have a spouse? Yes No

9. Does your spouse study in a college or a university? Yes No

Name of the institution (university, college)	
Annual tuition payment	

10. Are you currently employed? Yes No

11. If you are currently employed and/or you have some other financial income and/or if you are married, please fill in the following table. Please use your national currency.

	YOU	YOUR SPOUSE / COMMON-LAW SPOUSE
Last name, First name		
Place of employment		
Position		
Official monthly employment income <i>(recent 12 months period)</i>		
Monthly government social assistance <i>(recent 12 months period)</i>		
Additional income <i>unreported/unofficial income, child support, interest/dividend income, etc. (recent 12 months period)</i>		
Non-LCC Scholarships, loans		
Savings		

12. Are there any other people that are dependent on you (children and/or other). If you claim that there are people dependent on you, please include their financial situation documents.

LAST NAME, FIRST NAME	AGE	RELATION

13. Please fill in the following table about your Summer 2017 jobs. If you were employed, please include salary letter from your summer job.

WORKED IN SUMMER 2017	COUNTRY AND INSTITUTION	EARNINGS	SAVINGS
<input type="checkbox"/> Yes <input type="checkbox"/> No			

14. What are your plans for Summer 2018? Are you planning to work? If yes, where?

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15. Check the boxes regarding your family's assets that apply for you:

	HOUSE	FLAT	COMPANY	CAR	COMPUTER
PARENTS					
YOU / YOUR SPOUSE					

Now that you have considered financial resources in your family, be sure to remember your options such as:

- Government loans
- Bank loans
- Tax refund (only for Lithuanian citizens)
- External sources such as organizations and foundations

The following is a complete list of documents that you should include along with your application:

REQUIRED	RECEIVED	DOCUMENT
<input type="checkbox"/>	<input type="checkbox"/>	Salary letter from your employer (<i>recent 12 months period</i>)
<input type="checkbox"/>	<input type="checkbox"/>	Salary letter from your summer job (<i>if applicable</i>)
<input type="checkbox"/>	<input type="checkbox"/>	Salary letter from your spouse employer (<i>recent 12 months period</i>)
<input type="checkbox"/>	<input type="checkbox"/>	Salary letters from your parent’s employers (<i>recent 12 months period</i>)
<input type="checkbox"/>	<input type="checkbox"/>	A copy of parent’s Annual Income Tax Declaration for 2017 (GPM 308). <i>NOTE: to new students from Lithuania only.</i>
<input type="checkbox"/>	<input type="checkbox"/>	Salary letter from the employer of the parent's re-marriage partner/common-law spouse (<i>if applicable - recent 12 months period</i>)
<input type="checkbox"/>	<input type="checkbox"/>	Proof of social assistance or pension (<i>if applicable - recent 12 months period</i>)
<input type="checkbox"/>	<input type="checkbox"/>	Letter from unemployment agency (<i>if applicable - recent 12 months period</i>)
<input type="checkbox"/>	<input type="checkbox"/>	A copy of divorce certificate (<i>if applicable</i>)
<input type="checkbox"/>	<input type="checkbox"/>	A copy of parents’ death certificate (<i>if applicable</i>)
<input type="checkbox"/>	<input type="checkbox"/>	A copy of loan agreement (<i>if applicable – repayments for recent 12 months period</i>)
<input type="checkbox"/>	<input type="checkbox"/>	Document(s) of your dependent(s) financial situation

I CERTIFY THAT ALL INFORMATION GIVEN IN THIS APPLICATION IS COMPLETE AND TRUE IN EVERY ASPECT. I UNDERSTAND THAT FALSELY REPRESENTED INFORMATION WILL VOID MY FINANCIAL AID AND COMPROMISE MY STANDING AS A STUDENT AT LCC INTERNATIONAL UNIVERSITY.

Applicant Signature **Date**

Parents/Spouse Signature **Date**



Student Financial Services

- ✉ sfscordinator@lcc.lt
- ☎ + 370 46 24 1398
- 📍 Kretingos g. 36, Klaipėda, Lithuania
- 🌐 www.lcc.lt/student-financial-services



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